



Minutes of the Meeting

A tenth meeting of IQAC was held on 18.01.2022 at 2:30 P.M. in Conference Hall. Meeting was chaired by Dr. Brajesh Varshney, Chairperson of IQAC. Following members attended the meeting:

1. Dr. Brajesh Varshney	Chairperson	Present
2. Sh. Vipul Jain	Management representative	Absent
3. Dr. Anshu Srivastava,	Dean, Student Welfare	Present
4. Dr. Neeraj Mishra,	Dean, Academics	Present
5. Dr. Rakesh Kumar Pandey,	Dean, Administration	Present
6. Mr. Mudit Dixit,	Controller of Examinations	Present
7. Mr. Vimal Awasthi,	Asst. Prof., Dept. of Comp. Application	Absent
8. Mr. Rahul Singh	Asst. Prof., Dept. of CSE	Present
9. Mr. Rajesh Singh,	Asst. Prof., Dept of Buss. Admin.	Absent
10. Mr. Faraz Khan,	Assistant Dean Academics	Present
11. Mr. Asheesh Gupta	Asst. Prof., Dept of ECE.	Absent
12. Mr. Anurag Trivedi,	Deputy Registrar	Present
13. Mr. Khalid Mohammad,	Accounts Dept.	Absent
14. Mr. Mohd. Arif,	Director Office	Present
15. Mr. Shiv Prakash,	IT Dept.	Present
16. Ms. Anita Sharma,	Librarian	Present
17. Dr. S.K. Mishra,	Blood Bank Superintendent, UHM, Kanpur	Present
18. Kajal Saini	Alumni	Present
19. Saksham Jain	Alumni	Present
20. Ms. Medha Dwivedi, Managing Director Saletancy Consulting Pvt. Ltd.	Employer	Absent
21. Mr. Pramit Agarwal, Managing Director, India Braids Pvt. Ltd.	Industrialist	Present
22. Mr. Shailendra Pratap Singh	Father of a Student	Present
23. Mr. M.A. Siddiqui	Father of a Student	Present
24. Ms. Nidhi G. Kapoor	IQAC Coordinator	Present

The Chairperson Dr. Brajesh Varshney (Director) welcomed the members for participating in the meeting. Ms. Nidhi G. Kapoor, Coordinator of IQAC started the proceedings of the meeting.

The following points were discussed in the meeting:

Agenda 1: To verify the minutes of the ninth meeting.

- (i) Chairperson Dr. Brajesh Varshney informed about the task taken up by various committee members for NAAC Accreditation.

- (ii) Chairperson also informed about the progress in the field of patent filing.
- (iii) Ms. Nidhi G. Kapoor informed about the increase in the placement of students.
- (iv) Dean administration was pleased to inform that our institute has received Third prize from UPNEDA in Energy Conservation in Higher Educational Institutions sector for the year 2021.
- (v) Dean Academics was pleased to inform about the successful organization of first International Conference held on 22nd & 23rd October, 2021.

Agenda 2:- Regarding NAAC Accreditation.

Resolution:- Dr. Brajesh Varshney, Chairperson discussed about the various criteria of NAAC accreditation. Separate criteria were allotted to each members of the committee and were told to prepare the documents for their respective criteria as discussed and it was also suggested by the members to file IIQA & SSR for NAAC in the month of November, 2022.

Agenda 3:- Renew the membership of IEEE student branch.

Resolution: Dean Academics has informed that there is a need to renew/ adding new members in the IEEE branch of college. It has been decided to sponsor 50% membership fees as per college rule. Further, Ms. Kratika Varshney has been assigned the duty to add new members and renew the IEEE membership.

Agenda 4:- Blood Donation Camp

Resolution: Dr. S.K. Mishra, Blood Bank Superintendent, UHM, Kanpur has requested to organize the blood donation camp in the institute. Dean Student Welfare has been asked to work on the same.

Meeting ended with a cup of tea at 3:30 P.M. with thanks to the Chair.



Ms. Nidhi G. Kapoor

Coordinator (IQAC)



Dr. Brajesh Varshney (Director)

Chairperson

Kanpur Institute of Technology
A-1, UPSIDC Industrial Area, Rooma
Kanpur-208001