

Minutes of the Meeting

A third meeting of IQAC was held on 02.07.2018 at 2:00 P.M. in Conference Hall. Meeting was chaired by Dr. Brajesh Varshney, Chairperson of IQAC. Following members attended the meeting:

1. Dr. Brajesh Varshney	Chairperson	Present
2. Sh. Vipul Jain	Management representative	Absent
3. Dr. Nand Kumar Pandey,	Dean, Student Welfare	Present
4. Dr. Rakesh Kumar Pandey,	Dean, Academics	Present
5. Mr. Rahul Gupta,	Dean, Administration	Present
6. Mr. Som Nath Gupta ,	Controller of Examinations	Present
7. Mr. Sanjeev Shukla,	Asst. Prof., Dept. of Comp. Application	Present
8. Mr. Praveen Tripathi,	Asst. Prof., Dept. of CSE	Present
9. Mr. Rajesh Singh,	Asst. Prof., Dept of Buss. Admin.	Absent
10. Mr. Asheesh Gupta,	Assistant Dean Academics	Present
11. Dr. Anshu Srivastava,	Assistant Dean Student Welfare	Present
12. Mr. Anurag Trivedi,	Deputy Registrar	Present
13. Mr. Santosh Gupta,	Accounts Dept.	Absent
14. Ms. Shefali Tiwari,	Director Office	Present
15. Mr. Shiv Prakash,	IT Dept.	Present
16. Ms. Anita Sharma,	Librarian	Present
17. Dr. S.K. Mishra,	Blood Bank Superintendent, UHM, Kanpur	Present
18. Surya Kumar	Alumni	Present
19. Priyanka Gupta	Alumni	Present
20. Ms. Medha Dwivedi, Managing Director Saletancy Consulting Pvt. Ltd.	Employer	Present
21. Mr. Pramit Agarwal, Managing Director, India Braids Pvt. Ltd.	Industrialist	Absent
22. Mr. Karuna Shankar Pandey	Father of a Student	Present
23. Mr. Satish Tiwari	Father of a Student	Present
24. Ms. Nidhi G. Kapoor	IQAC Coordinator	Present

The Chairperson Dr. Brajesh Varshney (Director) welcomed the members for participating in the meeting. Ms. Nidhi G. Kapoor, Coordinator of IQAC started the proceedings of the meeting.

The following points were discussed in the meeting:

Agenda 1: To verify the minutes of the second meeting.

- (i) Dean Academics has informed that to improve the teaching-learning processes, the head of the departments have been authorized to plan and implement academic activities as per their need and requirement.

- (ii) Dean Academic has also informed that existing ERP of the college has been redesigned. Now it has all the features like leave management, no dues management, fee payment, alumni management, students grievance management, hostel allotment management, transport seat management etc.

Agenda 2: To decide about the Faculty Development Program

Resolution:- To develop the concept of research culture in the institute, it was decided that the regular Faculty Development Programs are to be organized in all departments.

Agenda 3: To adopt Eco-friendly measures to reduce consumption of electrical energy

Resolution: Dr. R.K. Pandey suggested adopting Eco – friendly measures to reduce the consumption of electricity in the institute by replacing Incandescent light bulbs and fluorescent tube-lights by cost effective, high efficient LEDs. Committee members appreciated the suggestion and requested the chairperson Dr. Brajesh Varshney to take the matter to management members for immediate approval.

Agenda 4: To review the status of CCTV installation in Campus

Mr. Shiv Prakash informed about the status of Installation of CCTV and told that, installation will be completed by 30th September 2018. All the Committee members agreed with the status of CCTV facility installation.

Agenda 5: To review the status of Solar Panel Installation

Mr. Rahul Gupta, Dean Administration has informed that 450 KWp roof top Solar Panel has been successfully commissioned. All the members acknowledged the efforts by the admin department in this regard. It was also informed that this kind of Solar Plant is not available in any institute in Uttar Pradesh except IITs. Everybody felt very happy and congratulated each other.

Meeting ended with a cup of tea at 3:15 P.M. with a thanks to the Chair.



Mrs. Nidhi G. Kapoor

Coordinator (IQAC)



Dr. Brajesh Varshney (Director)

Chairperson

Director
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