

## Minutes of the Meeting

A sixth meeting of IQAC was held on 13.01.2020 at 2:00 P.M. in Conference Hall. Meeting was chaired by Dr. Brajesh Varshney, Chairperson of IQAC. Following members attended the meeting:

1. Dr. Brajesh Varshney	Chairperson	Present
2. Sh. Vipul Jain	Management representative	Absent
3. Dr. Nand Kumar Pandey,	Dean, Student Welfare	Present
4. Dr. Rakesh Kumar Pandey,	Dean, Academics	Present
5. Dr. R.S. Gautam,	Dean, Administration	Absent
6. Mr. Vipin Kumar Pandey,	Controller of Examinations	Present
7. Mr. Sanjeev Shukla,	Asst. Prof., Dept. of Comp. Application	Present
8. Mr. Akhilesh Pandey	Asst. Prof., Dept. of CSE	Present
9. Mr. Rajesh Singh,	Asst. Prof., Dept of Buss. Admin.	Present
10. Mr. Faraz Khan,	Assistant Dean Academics	Absent
11. Mr. Abhishek Khanna,	Dean PCRC	Present
12. Mr. Anurag Trivedi,	Deputy Registrar	Present
13. Mr. Santosh Gupta,	Accounts Dept.	Absent
14. Ms. Shefali Tiwari,	Director Office	Present
15. Mr. Shiv Prakash,	IT Dept.	Present
16. Ms. Anita Sharma,	Librarian	Present
17. Dr. S.K. Mishra,	Blood Bank Superintendent, UHM, Kanpur	Absent
18. Varun Gupta	Alumni	Present
19. Sudhir Yadav	Alumni	Absent
20. Ms. Medha Dwivedi, Managing Director Saletancy Consulting Pvt. Ltd.	Employer	Present
21. Mr. Pramit Agarwal, Managing Director, India Braids Pvt. Ltd.	Industrialist	Absent
22. Mr. Subhash Chandra Gupta	Father of a Student	Present
23. Mr. Manish Pandey	Father of a Student	Absent
24. Ms. Nidhi G. Kapoor	IQAC Coordinator	Present

The Chairperson Dr. Brajesh Varshney (Director) welcomed the members for participating in the meeting. Ms. Nidhi G. Kapoor, Coordinator of IQAC started the proceedings of the meeting.

The following points were discussed in the meeting:

### Agenda 1: To verify the minutes of the fifth meeting.

- (i) Dean Academics informed about the organization of national conference in the month of March, 2020.

- (ii) Dean PCRC informed about the various MoUs signed between KIT and various industries for industrial visits and training.
- (iii) Director, Dr. Brajesh Varshney informed about the publication of research papers of the faculties in reputed journals and also about the progress of filing patent.

**Agenda 2: To make regular follow up of E-Governance in administration for Administrative reforms**

**Resolution:** ERP is implemented in all the departments and Administration for Faculty Profile, Student data, Lesson Plan and administrative activities etc. All the Head of Departments also emphasized on digitalization to improve the student's database such as attendance, marks statements, achievements, Training & Placements and higher education records. IQAC Committee members supported the views of above members regarding the need of digitalization required for integrating all academic and administrative activities.

**Agenda 3: To take regular follow up of activity conducted under Incubation Center**

**Resolution:** Dr. Brajesh Varshney raised the point towards the research activities to be initiated under Incubation center. It is decided to conduct various activities under Incubation center to enhance Multidisciplinary activities. Ms. Nidhi G. Kapoor has informed that our college secured second rank in Dr. Kalam Entrepreneurship League (KEL) organized by AKTU, Lucknow. Everybody congratulated the team.

**Agenda 4: To incorporate extension activities under the program of Social Activities**

**Resolution:** Dean Students Welfare suggested for organizing more extracurricular activities. All Committee members decided to plan more activities in Social awareness, special Camps such as Awareness about Digitalization, Water harvesting, SWACH BHARAT ABHIYAN, etc.

Meeting ended with a cup of tea at 3:30 P.M. with thanks to the Chair.

Mrs. Nidhi G. Kapoor  
Coordinator (IQAC)

Dr. Brajesh Varshney (Director)

Chairperson

Director  
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