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E-GOVERNANCE

In the world of automation, our technical institute, KIT has adopted a well equipped service 'ERP' few years ago. It is nothing but an excellent application of cloud which helps to maintain an organization in a specific manner. The basic thoughts of providing this service to the institute are – Intelligent Automation, greater efficiency, and an instant insight across the organization. It is done to achieve the following objectives:-

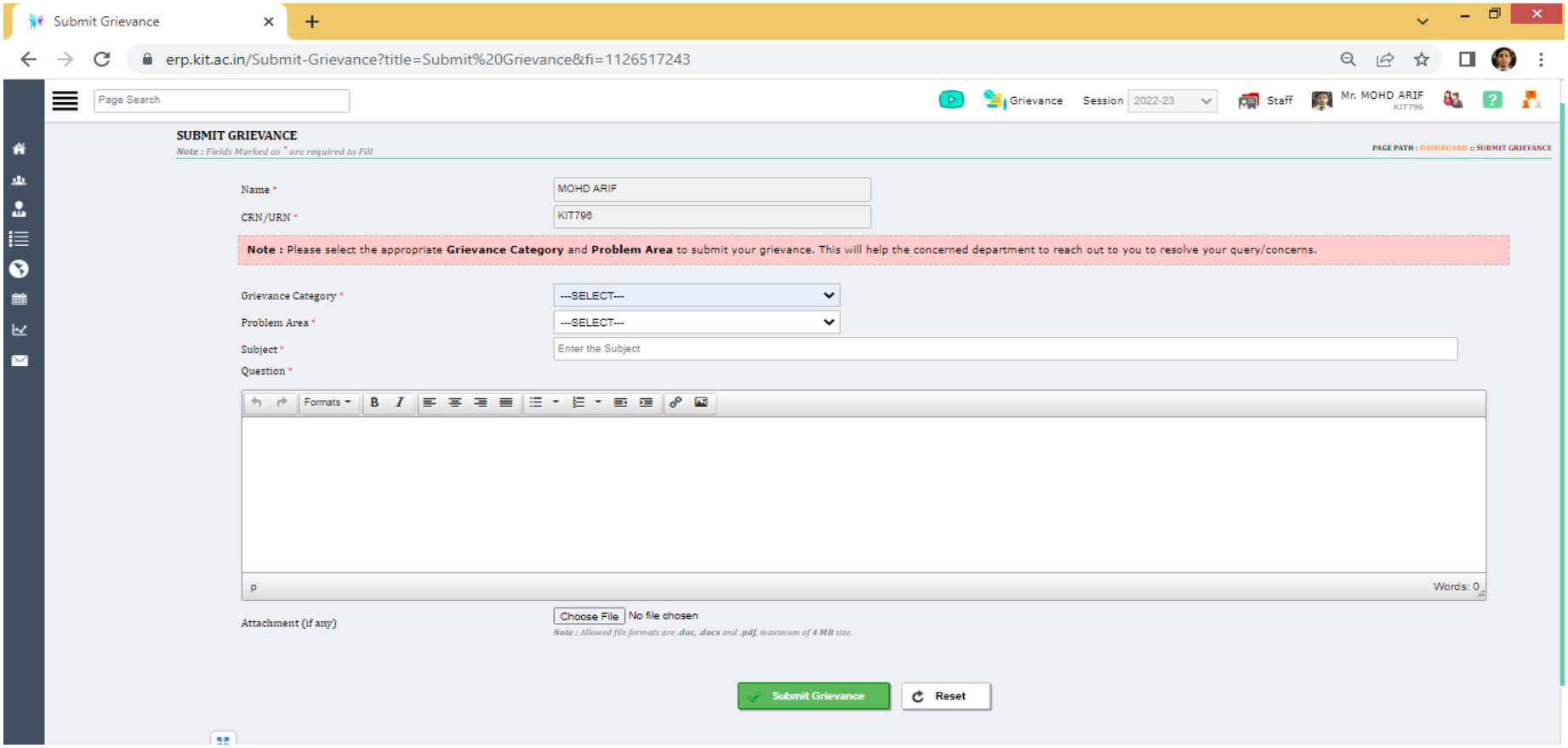
1. To promote automation among employees and students from the ground level so that a trustworthy environment can be created where everyone can cross verify their respective domains.
2. To establish a work culture with greater efficiency with negligible errors.
3. To get an instant insight across the organization where hierarchy and transparency could be perfectly followed.
4. To promote zero paper policy.

The institute follows the below mentioned online measures for effective E-Governance:-

- Grievance submission and redressal
- Leave management
- Finance & Accounts
- Admission process
- Student registration
- Library process
- Placement process
- Alumni connect
- Examination process
- Hostel management
- Transport management
- Employee attendance
- Academic process
- Feedback management

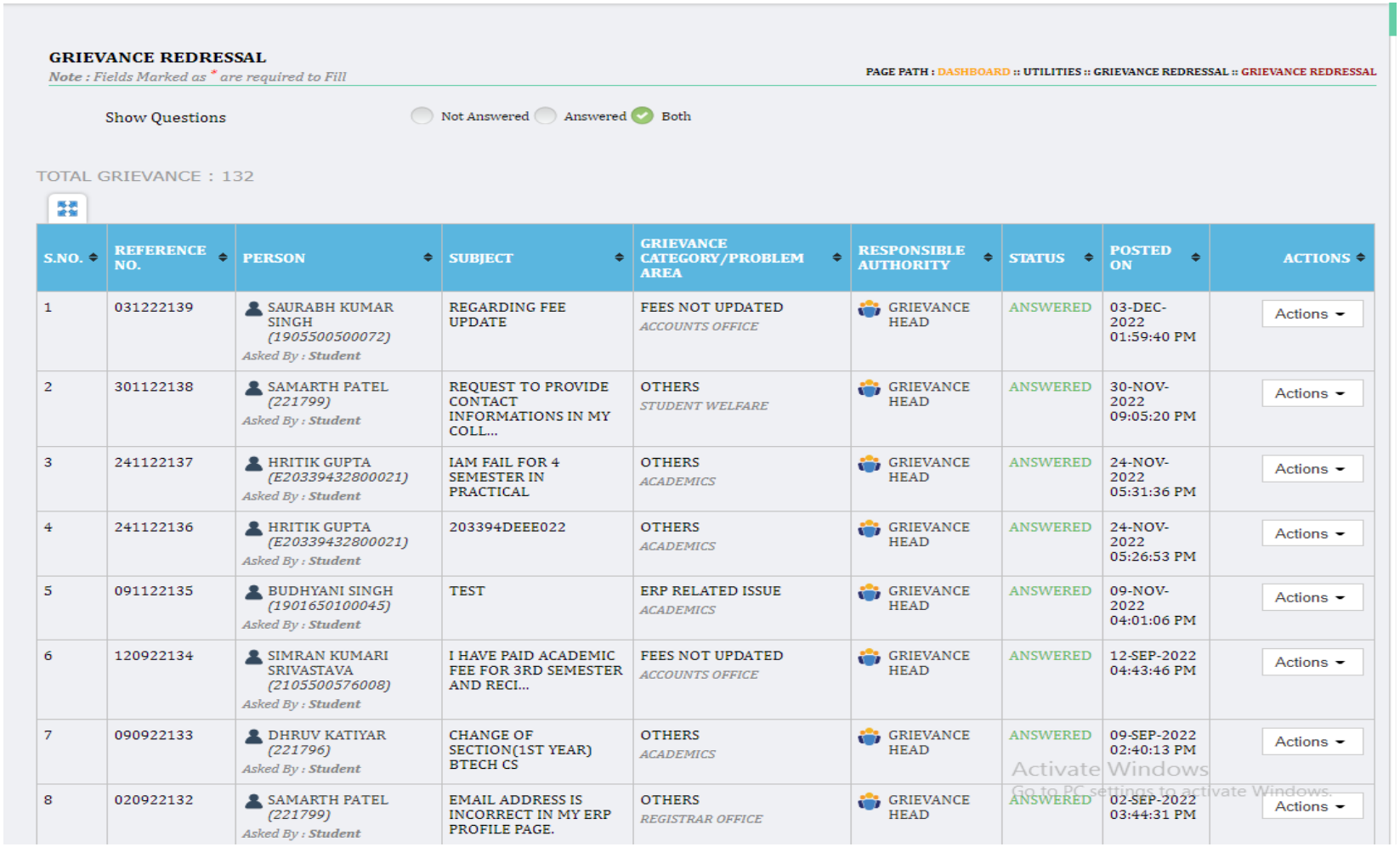
Grievance Submission over ERP

The students and the employees of the institute can submit their grievance(s) over ERP. The grievance is submitted to the Director of the institute which is then forwarded to the concerned person/authority.



Grievance Redressal

The Director of the institute resolves the grievance and replies it to the person who has submitted it.



GRIEVANCE REDRESSAL

*Note : Fields Marked as * are required to Fill*

PAGE PATH : DASHBOARD :: UTILITIES :: GRIEVANCE REDRESSAL :: GRIEVANCE REDRESSAL

Show Questions — Not Answered — Answered — Both

TOTAL GRIEVANCE : 132

S.NO.	REFERENCE NO.	PERSON	SUBJECT	GRIEVANCE CATEGORY/PROBLEM AREA	RESPONSIBLE AUTHORITY	STATUS	POSTED ON	ACTIONS
1	031222139	SAURABH KUMAR SINGH *(1905500500072)* *Asked By : Student*	REGARDING FEE UPDATE	FEES NOT UPDATED *ACCOUNTS OFFICE*	GRIEVANCE HEAD	ANSWERED	03-DEC-2022 01:59:40 PM	Actions
2	301122138	SAMARTH PATEL *(221799)* *Asked By : Student*	REQUEST TO PROVIDE CONTACT INFORMATIONS IN MY COLL...	OTHERS *STUDENT WELFARE*	GRIEVANCE HEAD	ANSWERED	30-NOV-2022 09:05:20 PM	Actions
3	241122137	HRITIK GUPTA *(E20339432800021)* *Asked By : Student*	IAM FAIL FOR 4 SEMESTER IN PRACTICAL	OTHERS *ACADEMICS*	GRIEVANCE HEAD	ANSWERED	24-NOV-2022 05:31:36 PM	Actions
4	241122136	HRITIK GUPTA *(E20339432800021)* *Asked By : Student*	203394DEEE022	OTHERS *ACADEMICS*	GRIEVANCE HEAD	ANSWERED	24-NOV-2022 05:26:53 PM	Actions
5	091122135	BUDHYANI SINGH *(1901650100045)* *Asked By : Student*	TEST	ERP RELATED ISSUE *ACADEMICS*	GRIEVANCE HEAD	ANSWERED	09-NOV-2022 04:01:06 PM	Actions
6	120922134	SIMRAN KUMARI SRIVASTAVA *(2105500576008)* *Asked By : Student*	I HAVE PAID ACADEMIC FEE FOR 3RD SEMESTER AND RECI...	FEES NOT UPDATED *ACCOUNTS OFFICE*	GRIEVANCE HEAD	ANSWERED	12-SEP-2022 04:43:46 PM	Actions
7	090922133	DHRUV KATIYAR *(221796)* *Asked By : Student*	CHANGE OF SECTION(1ST YEAR) BTECH CS	OTHERS *ACADEMICS*	GRIEVANCE HEAD	ANSWERED	09-SEP-2022 02:40:13 PM	Actions
8	020922132	SAMARTH PATEL *(221799)* *Asked By : Student*	EMAIL ADDRESS IS INCORRECT IN MY ERP PROFILE PAGE.	OTHERS *REGISTRAR OFFICE*	GRIEVANCE HEAD	ANSWERED	02-SEP-2022 03:44:31 PM	Actions

Activate Windows
Go to PC settings to activate Windows.

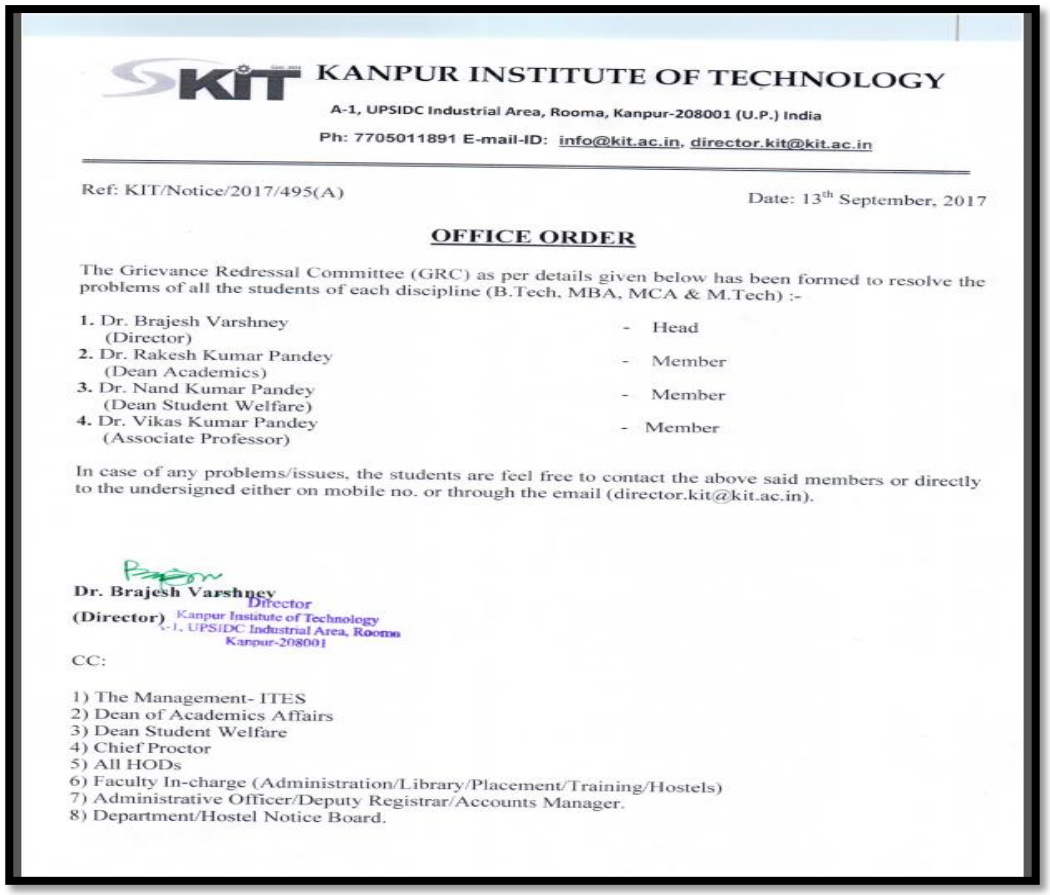
		Asked By : Student						
10	140722130	MITALI RAJPUT *(2001650130017)* *Asked By : Student*	THERE IS EXTRA PAYMENT FEES I.E. (32500/-) SHOWING ...	WRONG FEES UPDATED *ACCOUNTS OFFICE*	GRIEVANCE HEAD	ANSWERED	14-JUL-2022 07:12:03 PM	Actions
11	130722129	RAHUL KUMAR *(1901650140013)* *Asked By : Student*	REGARDING WRONG FEES STATUS	WRONG FEES UPDATED *ACCOUNTS OFFICE*	GRIEVANCE HEAD	ANSWERED	13-JUL-2022 09:45:54 AM	Actions
12	120722128	ANUBHAV PANDEY *(1901650100027)* *Asked By : Student*	WRONG FEE UPDATED ON ERP	WRONG FEES UPDATED *ACCOUNTS OFFICE*	GRIEVANCE HEAD	ANSWERED	12-JUL-2022 05:27:52 PM	Actions
13	100622127	KIFAYAT MUSHTAQ *(2105500500051)* *Asked By : Student*	21550BP072	OTHERS *REGISTRAR OFFICE*	GRIEVANCE HEAD	ANSWERED	10-JUN-2022 03:21:21 PM	Actions
14	100622126	JAVID IQBAL *(2105500500046)* *Asked By : Student*	21550BP073	OTHERS *ADMIN/MAINTAINANCE*	GRIEVANCE HEAD	ANSWERED	10-JUN-2022 03:17:43 PM	Actions
15	040622125	ANURAG KUMAR VERMA *(CSJMA21000008191)* *Asked By : Student*	FORGOT MICROSOFT 365 EDUCATION PASSWORD	OTHERS *ADMIN/MAINTAINANCE*	GRIEVANCE HEAD	ANSWERED	04-JUN-2022 08:00:37 PM	Actions
16	270522124	CHARU KUMAR *(2101650140014)* *Asked By : Student*	REGARDING TERMS THAT WAS PROMISED BY ADMISSION CEL...	BEHAVIOUR OF STAFF *ADMISSION CELL*	GRIEVANCE HEAD	ANSWERED	27-MAY-2022 03:29:42 PM	Actions
17	200422123	PRAKHAR KUMAR *(2001650700038)* *Asked By : Student*	FEES DIFFERENT	FEES FIXED IS DIFFERENT THAN DECIDED *ADMISSION CELL*	GRIEVANCE HEAD	ANSWERED	20-APR-2022 12:53:42 PM	Actions
18	070422122	ANURAG VERMA *(2105500576002)* *Asked By : Student*	WRONG PINCODE IN PERMANENT ADDRESS	ERP RELATED ISSUE *ACADEMICS*	GRIEVANCE HEAD	ANSWERED	07-APR-2022 11:00:16 PM	Actions
19	070422121	NISHANT JAISWAL *(2101650140035)* *Asked By : Student*	ABOUT THE AMOUNT OF FEES DUE.	OTHERS *ACCOUNTS OFFICE*	GRIEVANCE HEAD	ANSWERED	07-APR-2022 09:54:16 AM	Actions
20	040422120	FARAZ KHAN *(KIT426)* *Asked By : Employee*	TEST 2	ERP RELATED ISSUE *ACADEMICS*	GRIEVANCE HEAD	ANSWERED	04-APR-2022 11:51:27 AM	Actions
21	040422119	FARAZ KHAN *(KIT426)* *Asked By : Employee*	TEST 1	ERP RELATED ISSUE *ACADEMICS*	GRIEVANCE HEAD	ANSWERED	04-APR-2022 11:45:18 AM	Actions

Activate Windows
Go to PC settings to activate Windows.

Grievance Summary

S.No.	Grievance Category	Problem Area	Authority	Grievance		
				Total	Answered	Pending
1	ACADEMICS	ATTENDANCE NOT MARKED	GRIEVANCE HEAD	0	0	0
2	ACADEMICS	BEHAVIOUR OF TEACHER	GRIEVANCE HEAD	0	0	0
3	ACADEMICS	COPIES NOT SHOWN	GRIEVANCE HEAD	0	0	0
4	ACADEMICS	ERP RELATED ISSUE	GRIEVANCE HEAD	4	4	0
5	ACADEMICS	LAB EQUIPMENTS/CHEMICALS NOT AVAILABLE	GRIEVANCE HEAD	0	0	0
6	ACADEMICS	OTHERS	GRIEVANCE HEAD	3	3	0
7	ACADEMICS	SYLLABUS NOT COMPLETED ON TIME	GRIEVANCE HEAD	0	0	0
8	ACADEMICS	TEACHER IS COMING LATE IN CLASS	GRIEVANCE HEAD	0	0	0
9	ACADEMICS	TEACHER IS NOT TEACHING PROPERLY	GRIEVANCE HEAD	0	0	0
10	ACADEMICS	TIME TABLE NOT UPDATED	GRIEVANCE HEAD	0	0	0
11	ACCOUNTS OFFICE	BEHAVIOUR OF STAFF	GRIEVANCE HEAD	0	0	0
12	ACCOUNTS OFFICE	FEES NOT UPDATED	GRIEVANCE HEAD	3	3	0
13	ACCOUNTS OFFICE	OTHERS	GRIEVANCE HEAD	1	1	0
14	ACCOUNTS OFFICE	WRONG FEES UPDATED	GRIEVANCE HEAD	3	3	0
15	ADMIN/MAINTAINANCE	BEHAVIOUR OF SECURITY GUARDS	GRIEVANCE HEAD	0	0	0
16	ADMIN/MAINTAINANCE	ELECTRICITY ISSUE	GRIEVANCE HEAD	0	0	0
17	ADMIN/MAINTAINANCE	INSUFFICIENT/DAMAGED FURNITURE IN CLASSROOM	GRIEVANCE HEAD	0	0	0
18	ADMIN/MAINTAINANCE	OTHERS	GRIEVANCE HEAD	2	2	0
19	ADMIN/MAINTAINANCE	WASHROOMS ARE NOT CLEAN	GRIEVANCE HEAD	0	0	0
20	ADMISSION CELL	ADMISSION LETTER NOT ISSUED	GRIEVANCE HEAD	0	0	0
21	ADMISSION CELL	BEHAVIOUR OF STAFF	GRIEVANCE HEAD	1	1	0
22	ADMISSION CELL	FEES FIXED IS DIFFERENT THAN DECIDED	GRIEVANCE HEAD	1	1	0
23	ADMISSION CELL	OTHERS	GRIEVANCE HEAD	0	0	0
24	DISCIPLINE ISSUE	BEHAVIOUR OF PROCTORIAL BOARD MEMBERS	GRIEVANCE HEAD	0	0	0
25	DISCIPLINE ISSUE	DISCIPLINE AMONG STUDENTS	GRIEVANCE HEAD	0	0	0
26	DISCIPLINE ISSUE	OTHERS	GRIEVANCE HEAD	0	0	0
27	DISCIPLINE ISSUE	RAGGING ISSUE	GRIEVANCE HEAD	0	0	0
28	LIBRARY	BEHAVIOUR OF STAFF	GRIEVANCE HEAD	0	0	0
29	LIBRARY	BOOKS NOT AVAILABLE	GRIEVANCE HEAD	0	0	0
30	LIBRARY	BOOKS NOT ISSUED	GRIEVANCE HEAD	0	0	0
31	LIBRARY	OTHERS	GRIEVANCE HEAD	0	0	0
32	LIBRARY	WRONG FINE IMPOSED	GRIEVANCE HEAD	0	0	0
33	REGISTRAR OFFICE	BEHAVIOUR OF STAFF	GRIEVANCE HEAD	0	0	0
34	REGISTRAR OFFICE	BONAFIDE CERTIFICATE	GRIEVANCE HEAD	0	0	0
35	REGISTRAR OFFICE	CHARACTER CERTIFICATE	GRIEVANCE HEAD	0	0	0
36	REGISTRAR OFFICE	MARKSHEET	GRIEVANCE HEAD	0	0	0
37	REGISTRAR OFFICE	ORIGNAL DOCUMENTS	GRIEVANCE HEAD	0	0	0
38	REGISTRAR OFFICE	OTHERS	GRIEVANCE HEAD	2	2	0
39	REGISTRAR OFFICE	SCHOLARSHIP	GRIEVANCE HEAD	0	0	0
40	REGISTRAR OFFICE	TC & MIGRATION	GRIEVANCE HEAD	0	0	0
41	STUDENT WELFARE	CLEANING ISSUE IN HOSTEL	GRIEVANCE HEAD	0	0	0
42	STUDENT WELFARE	CLEANING ISSUE IN MESS	GRIEVANCE HEAD	0	0	0
43	STUDENT WELFARE	DRINKING WATER ISSUE	GRIEVANCE HEAD	0	0	0
44	STUDENT WELFARE	EVENTS/FUNCTIONS ISSUE	GRIEVANCE HEAD	0	0	0
45	STUDENT WELFARE	OTHERS	GRIEVANCE HEAD	1	1	0
46	STUDENT WELFARE	POOR FOOD QUALITY IN MESS	GRIEVANCE HEAD	0	0	0
47	STUDENT WELFARE	POOR HOSTEL FACILITY	GRIEVANCE HEAD	0	0	0
48	STUDENT WELFARE	WIFI ISSUE IN HOSTEL	GRIEVANCE HEAD	0	0	0
49	TRAINING & PLACEMENT	BEHAVIOUR OF STAFF	GRIEVANCE HEAD	0	0	0
50	TRAINING & PLACEMENT	INSUFFICIENT OPPORTUNITIES FOR PLACEMENT	GRIEVANCE HEAD	0	0	0
51	TRAINING & PLACEMENT	OTHERS	GRIEVANCE HEAD	0	0	0
52	TRAINING & PLACEMENT	TRAINING IS NOT PROPER	GRIEVANCE HEAD	0	0	0
			Total	21	21	0

Grievance Redressal Committee (2017-2021)



KANPUR INSTITUTE OF TECHNOLOGY

A-1, UPSIDC Industrial Area, Rooma, Kanpur-208001 (U.P.) India

Ph: 7705011891 E-mail-ID: info@kit.ac.in, director.kit@kit.ac.in

Ref: KIT/Notice/2017/495(A)

Date: 13th September, 2017

OFFICE ORDER

The Grievance Redressal Committee (GRC) as per details given below has been formed to resolve the problems of all the students of each discipline (B.Tech, MBA, MCA & M.Tech) :-

1. Dr. Brajesh Varshney (Director) - Head
2. Dr. Rakesh Kumar Pandey (Dean Academics) - Member
3. Dr. Nand Kumar Pandey (Dean Student Welfare) - Member
4. Dr. Vikas Kumar Pandey (Associate Professor) - Member

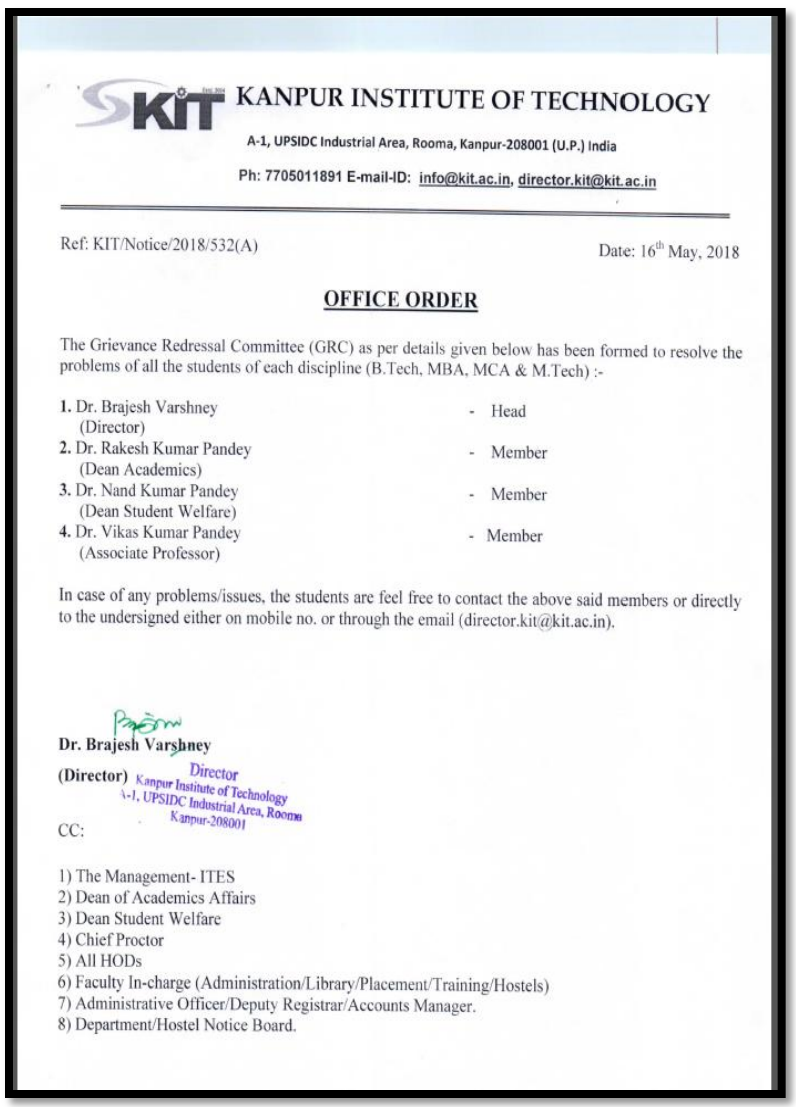
In case of any problems/issues, the students are feel free to contact the above said members or directly to the undersigned either on mobile no. or through the email (director.kit@kit.ac.in).

Dr. Brajesh Varshney
(Director)

Director
Kanpur Institute of Technology
A-1, UPSIDC Industrial Area, Rooma
Kanpur-208001

CC:

1) The Management- ITES
2) Dean of Academics Affairs
3) Dean Student Welfare
4) Chief Proctor
5) All HODs
6) Faculty In-charge (Administration/Library/Placement/Training/Hostels)
7) Administrative Officer/Deputy Registrar/Accounts Manager.
8) Department/Hostel Notice Board.



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Ph: 7705011891 E-mail-ID: info@kit.ac.in, director.kit@kit.ac.in

Ref: KIT/Notice/2018/532(A)

Date: 16th May, 2018

OFFICE ORDER

The Grievance Redressal Committee (GRC) as per details given below has been formed to resolve the problems of all the students of each discipline (B.Tech, MBA, MCA & M.Tech) :-

1. Dr. Brajesh Varshney (Director) - Head
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4. Dr. Vikas Kumar Pandey (Associate Professor) - Member

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Dr. Brajesh Varshney

(Director) Director, Kanpur Institute of Technology, A-1, UPSIDC Industrial Area, Rooma, Kanpur-208001

CC:

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2) Dean of Academics Affairs
3) Dean Student Welfare
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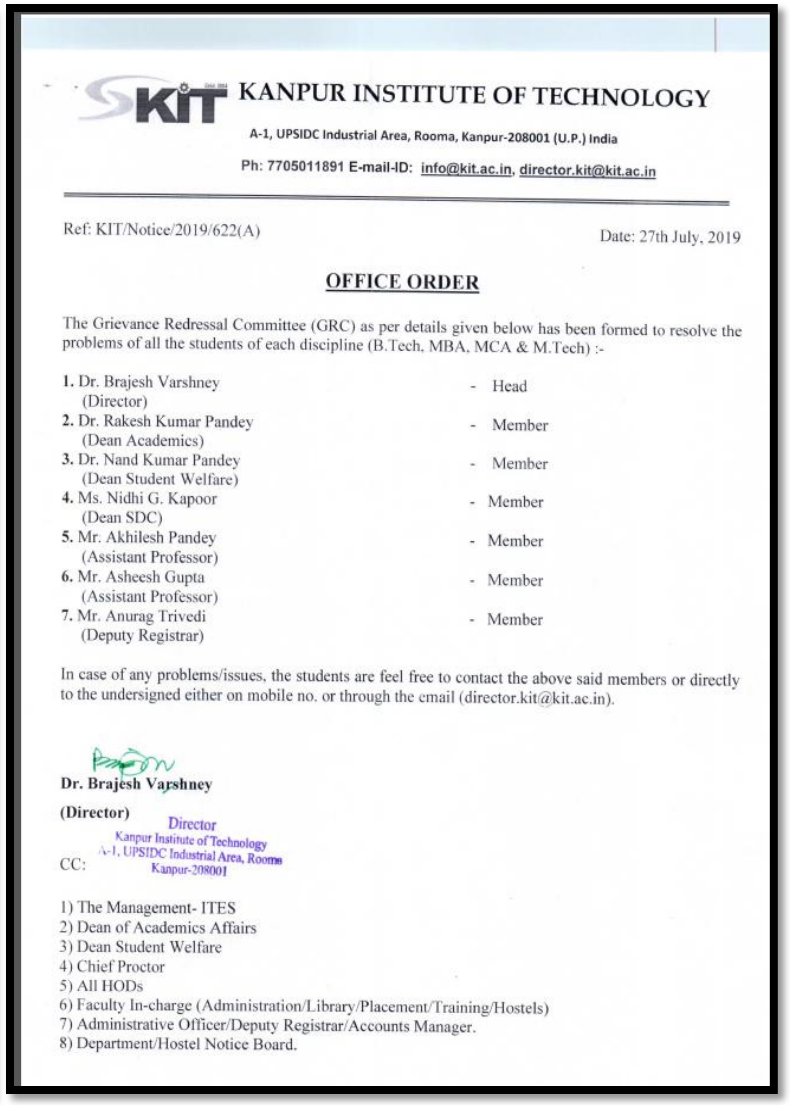

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Ref: KIT/Notice/2019/622(A)

Date: 27th July, 2019

OFFICE ORDER

The Grievance Redressal Committee (GRC) as per details given below has been formed to resolve the problems of all the students of each discipline (B.Tech, MBA, MCA & M.Tech) :-

1. Dr. Brajesh Varshney (Director) - Head
2. Dr. Rakesh Kumar Pandey (Dean Academics) - Member
3. Dr. Nand Kumar Pandey (Dean Student Welfare) - Member
4. Ms. Nidhi G. Kapoor (Dean SDC) - Member
5. Mr. Akhilesh Pandey (Assistant Professor) - Member
6. Mr. Asheesh Gupta (Assistant Professor) - Member
7. Mr. Anurag Trivedi (Deputy Registrar) - Member

In case of any problems/issues, the students are feel free to contact the above said members or directly to the undersigned either on mobile no. or through the email (director.kit@kit.ac.in).

Dr. Brajesh Varshney

(Director) Director, Kanpur Institute of Technology, A-1, UPSIDC Industrial Area, Rooma, Kanpur-208001

CC:

1) The Management- ITES
2) Dean of Academics Affairs
3) Dean Student Welfare
4) Chief Proctor
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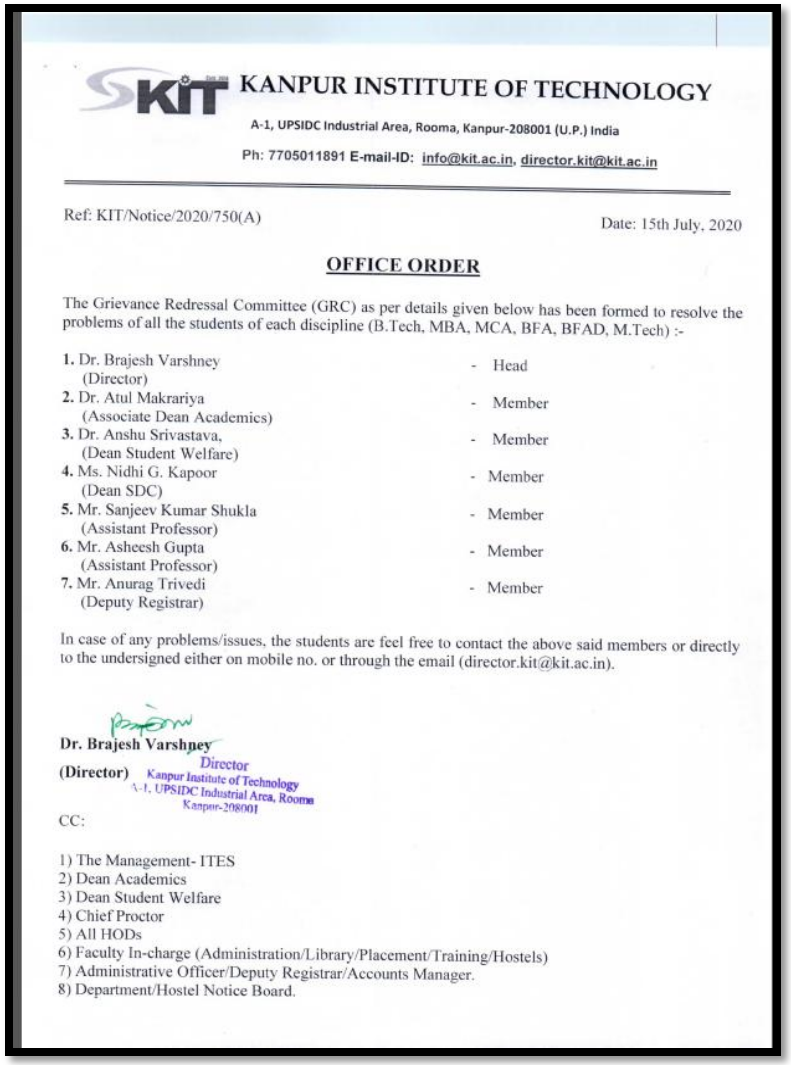

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Ref: KIT/Notice/2020/750(A)

Date: 15th July, 2020

OFFICE ORDER

The Grievance Redressal Committee (GRC) as per details given below has been formed to resolve the problems of all the students of each discipline (B.Tech, MBA, MCA, BFA, BFAD, M.Tech) :-

1. Dr. Brajesh Varshney (Director) - Head
2. Dr. Atul Makrariya (Associate Dean Academics) - Member
3. Dr. Anshu Srivastava, (Dean Student Welfare) - Member
4. Ms. Nidhi G. Kapoor (Dean SDC) - Member
5. Mr. Sanjeev Kumar Shukla (Assistant Professor) - Member
6. Mr. Asheesh Gupta (Assistant Professor) - Member
7. Mr. Anurag Trivedi (Deputy Registrar) - Member

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Dr. Brajesh Varshney
(Director) Director, Kanpur Institute of Technology, A-1, UPSIDC Industrial Area, Rooma, Kanpur-208001

CC:

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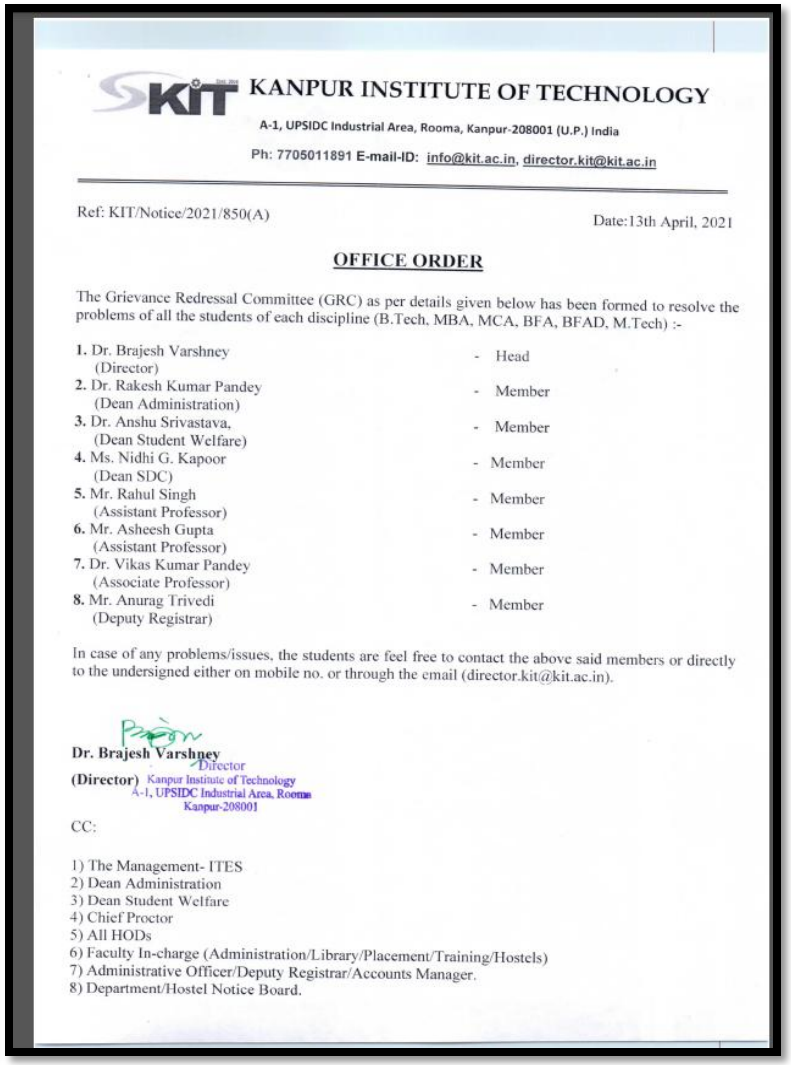

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Ref: KIT/Notice/2021/850(A)

Date:13th April, 2021

OFFICE ORDER

The Grievance Redressal Committee (GRC) as per details given below has been formed to resolve the problems of all the students of each discipline (B.Tech, MBA, MCA, BFA, BFAD, M.Tech) :-

1. Dr. Brajesh Varshney (Director) - Head
2. Dr. Rakesh Kumar Pandey (Dean Administration) - Member
3. Dr. Anshu Srivastava, (Dean Student Welfare) - Member
4. Ms. Nidhi G. Kapoor (Dean SDC) - Member
5. Mr. Rahul Singh (Assistant Professor) - Member
6. Mr. Asheesh Gupta (Assistant Professor) - Member
7. Dr. Vikas Kumar Pandey (Associate Professor) - Member
8. Mr. Anurag Trivedi (Deputy Registrar) - Member

In case of any problems/issues, the students are feel free to contact the above said members or directly to the undersigned either on mobile no. or through the email (director.kit@kit.ac.in).

Dr. Brajesh Varshney
(Director) Director, Kanpur Institute of Technology, A-1, UPSIDC Industrial Area, Rooma, Kanpur-208001

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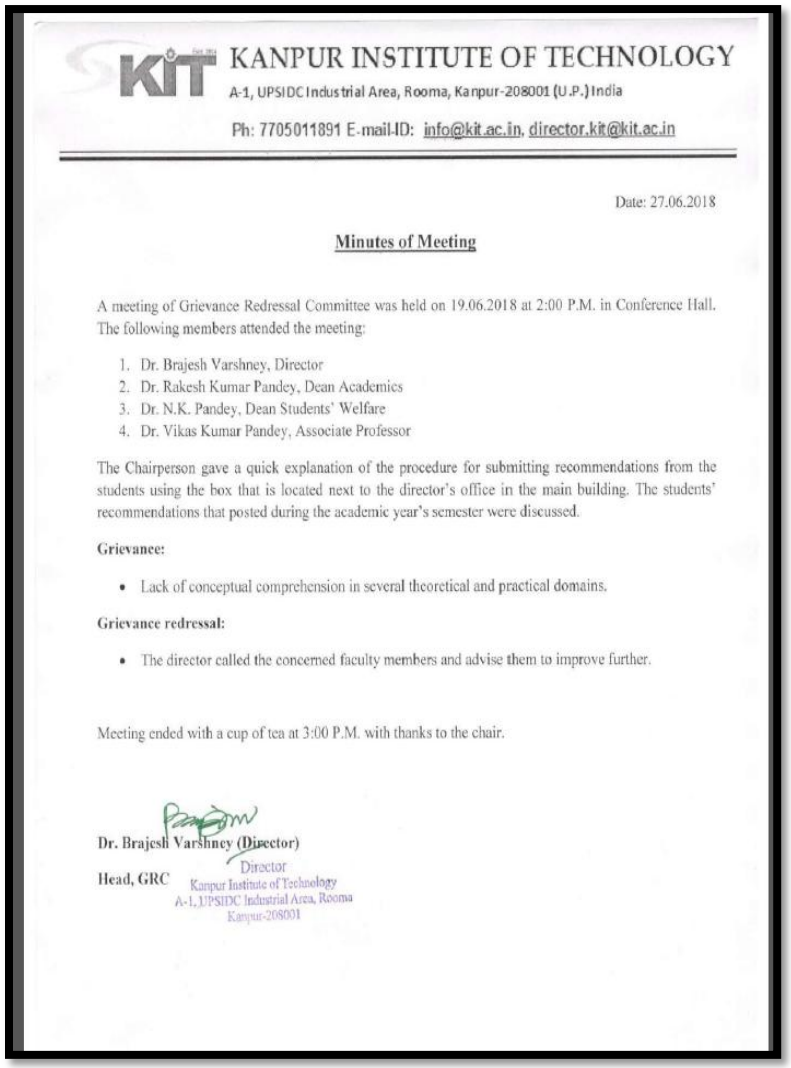
5) All HODs
6) Faculty In-charge (Administration/Library/Placement/Training/Hostels)
7) Administrative Officer/Deputy Registrar/Accounts Manager.
8) Department/Hostel Notice Board.

Minutes of Meeting GRC (2017-2021)



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A-1, UPSIDC Industrial Area, Rooma, Kanpur-208001 (U.P.) India
Ph: 7705011891 E-mail-ID: info@kit.ac.in, director.kit@kit.ac.in

Date: 27.06.2018

Minutes of Meeting

A meeting of Grievance Redressal Committee was held on 19.06.2018 at 2:00 P.M. in Conference Hall. The following members attended the meeting:

1. Dr. Brajesh Varshney, Director
2. Dr. Rakesh Kumar Pandey, Dean Academics
3. Dr. N.K. Pandey, Dean Students' Welfare
4. Dr. Vikas Kumar Pandey, Associate Professor

The Chairperson gave a quick explanation of the procedure for submitting recommendations from the students using the box that is located next to the director's office in the main building. The students' recommendations that posted during the academic year's semester were discussed.

Grievance:

- Lack of conceptual comprehension in several theoretical and practical domains.

Grievance redressal:

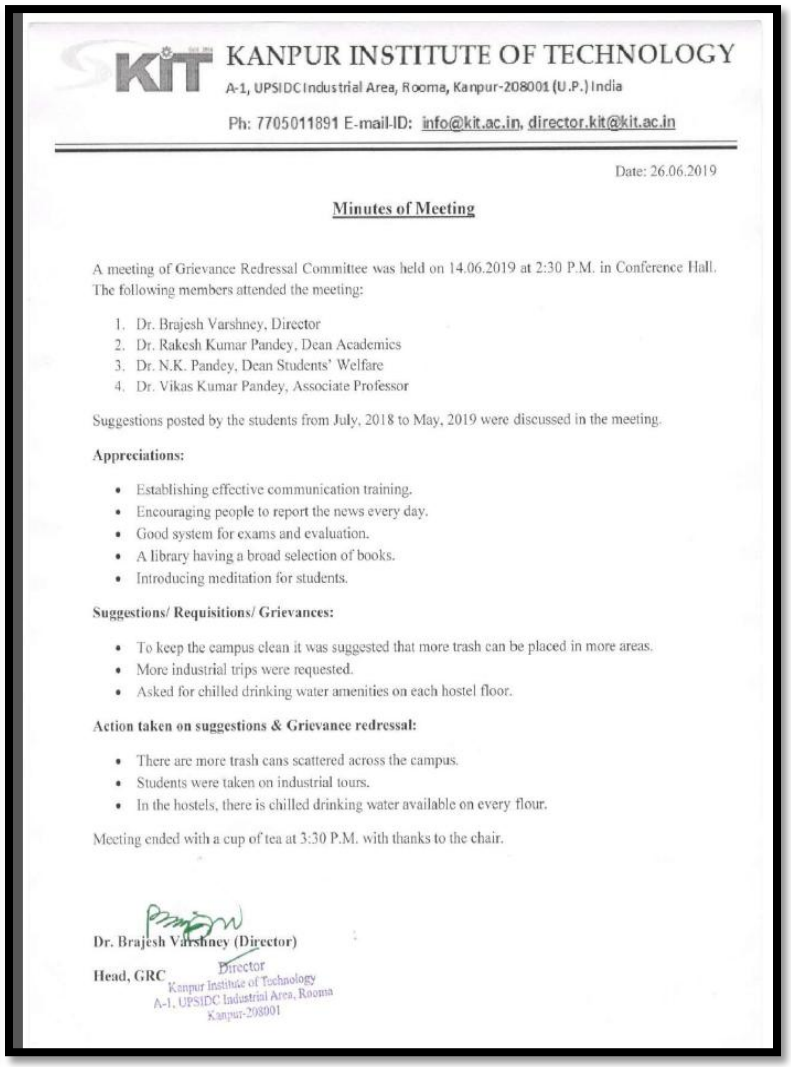
- The director called the concerned faculty members and advise them to improve further.

Meeting ended with a cup of tea at 3:00 P.M. with thanks to the chair.

Dr. Brajesh Varshney (Director)

Head, GRC

Director
Kanpur Institute of Technology
A-1, UPSIDC Industrial Area, Rooma
Kanpur-208001



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Ph: 7705011891 E-mail-ID: info@kit.ac.in, director.kit@kit.ac.in

Date: 26.06.2019

Minutes of Meeting

A meeting of Grievance Redressal Committee was held on 14.06.2019 at 2:30 P.M. in Conference Hall. The following members attended the meeting:

1. Dr. Brajesh Varshney, Director
2. Dr. Rakesh Kumar Pandey, Dean Academics
3. Dr. N.K. Pandey, Dean Students' Welfare
4. Dr. Vikas Kumar Pandey, Associate Professor

Suggestions posted by the students from July, 2018 to May, 2019 were discussed in the meeting.

Appreciations:

- Establishing effective communication training.
- Encouraging people to report the news every day.
- Good system for exams and evaluation.
- A library having a broad selection of books.
- Introducing meditation for students.

Suggestions/ Requisitions/ Grievances:

- To keep the campus clean it was suggested that more trash can be placed in more areas.
- More industrial trips were requested.
- Asked for chilled drinking water amenities on each hostel floor.

Action taken on suggestions & Grievance redressal:

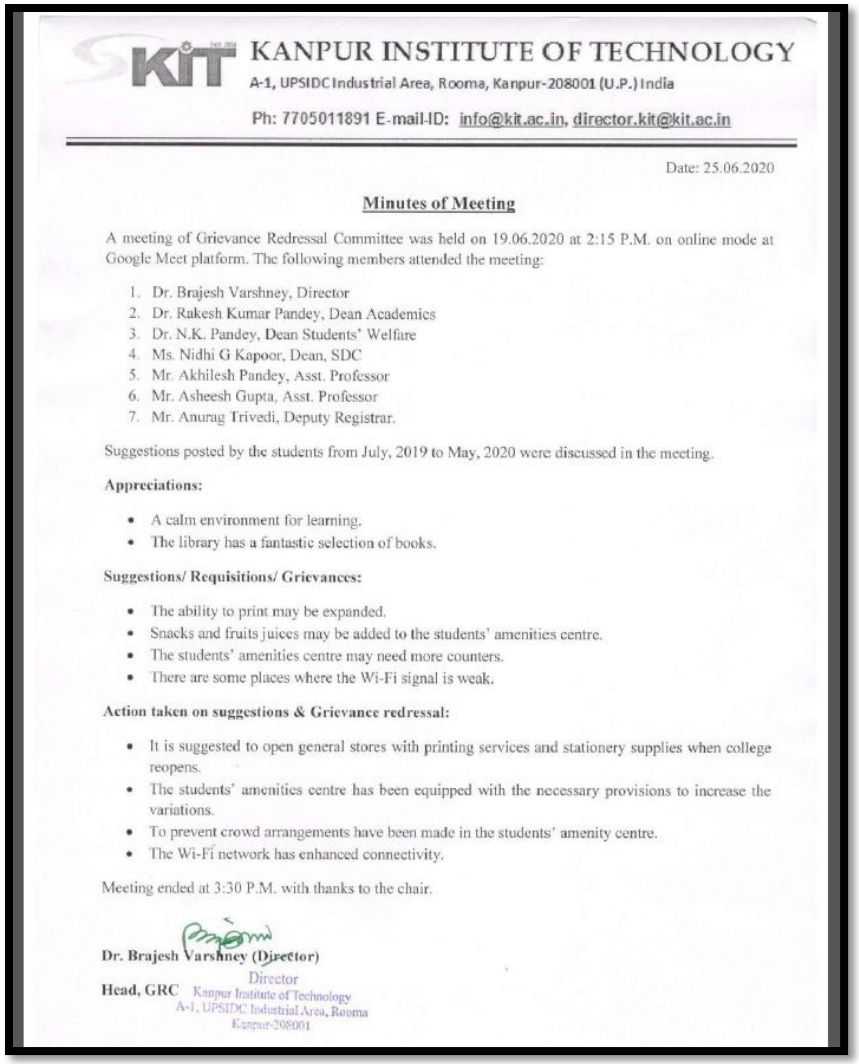
- There are more trash cans scattered across the campus.
- Students were taken on industrial tours.
- In the hostels, there is chilled drinking water available on every flour.

Meeting ended with a cup of tea at 3:30 P.M. with thanks to the chair.

Dr. Brajesh Varshney (Director)

Head, GRC

Director
Kanpur Institute of Technology
A-1, UPSIDC Industrial Area, Rooma
Kanpur-208001



KANPUR INSTITUTE OF TECHNOLOGY
A-1, UPSIDC Industrial Area, Rooma, Kanpur-208001 (U.P.) India
Ph: 7705011891 E-mail-ID: info@kit.ac.in, director.kit@kit.ac.in

Date: 25.06.2020

Minutes of Meeting

A meeting of Grievance Redressal Committee was held on 19.06.2020 at 2:15 P.M. on online mode at Google Meet platform. The following members attended the meeting:

1. Dr. Brajesh Varshney, Director
2. Dr. Rakesh Kumar Pandey, Dean Academics
3. Dr. N.K. Pandey, Dean Students' Welfare
4. Ms. Nidhi G Kapoor, Dean, SDC
5. Mr. Akhilesh Pandey, Asst. Professor
6. Mr. Asheesh Gupta, Asst. Professor
7. Mr. Anurag Trivedi, Deputy Registrar.

Suggestions posted by the students from July, 2019 to May, 2020 were discussed in the meeting.

Appreciations:

- A calm environment for learning.
- The library has a fantastic selection of books.

Suggestions/ Requisitions/ Grievances:

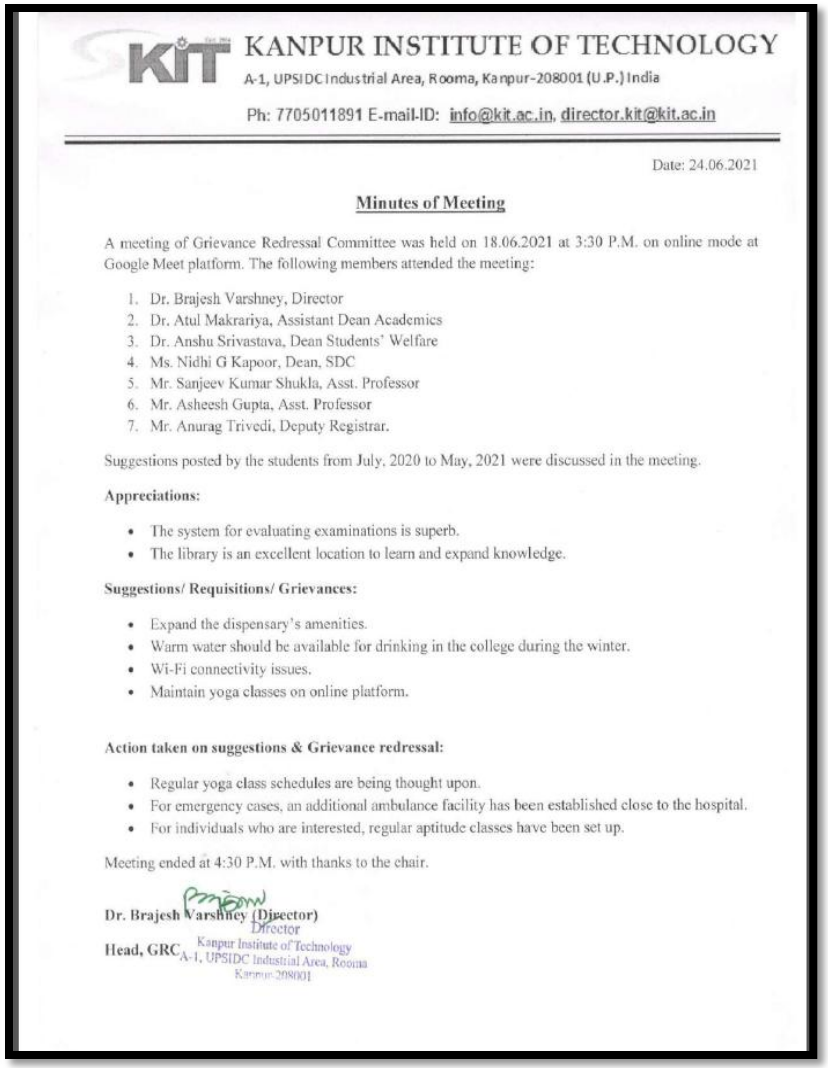
- The ability to print may be expanded.
- Snacks and fruits juices may be added to the students' amenities centre.
- The students' amenities centre may need more counters.
- There are some places where the Wi-Fi signal is weak.

Action taken on suggestions & Grievance redressal:

- It is suggested to open general stores with printing services and stationery supplies when college reopens.
- The students' amenities centre has been equipped with the necessary provisions to increase the variations.
- To prevent crowd arrangements have been made in the students' amenity centre.
- The Wi-Fi network has enhanced connectivity.

Meeting ended at 3:30 P.M. with thanks to the chair.

Dr. Brajesh Varshney (Director)
Director
Head, GRC Kanpur Institute of Technology
A-1, UPSIDC Industrial Area, Rooma
Kanpur-208001



KANPUR INSTITUTE OF TECHNOLOGY
A-1, UPSIDC Industrial Area, Rooma, Kanpur-208001 (U.P.) India
Ph: 7705011891 E-mail-ID: info@kit.ac.in, director.kit@kit.ac.in

Date: 24.06.2021

Minutes of Meeting

A meeting of Grievance Redressal Committee was held on 18.06.2021 at 3:30 P.M. on online mode at Google Meet platform. The following members attended the meeting:

1. Dr. Brajesh Varshney, Director
2. Dr. Atul Makrariya, Assistant Dean Academics
3. Dr. Anshu Srivastava, Dean Students' Welfare
4. Ms. Nidhi G Kapoor, Dean, SDC
5. Mr. Sanjeev Kumar Shukla, Asst. Professor
6. Mr. Asheesh Gupta, Asst. Professor
7. Mr. Anurag Trivedi, Deputy Registrar.

Suggestions posted by the students from July, 2020 to May, 2021 were discussed in the meeting.

Appreciations:

- The system for evaluating examinations is superb.
- The library is an excellent location to learn and expand knowledge.

Suggestions/ Requisitions/ Grievances:

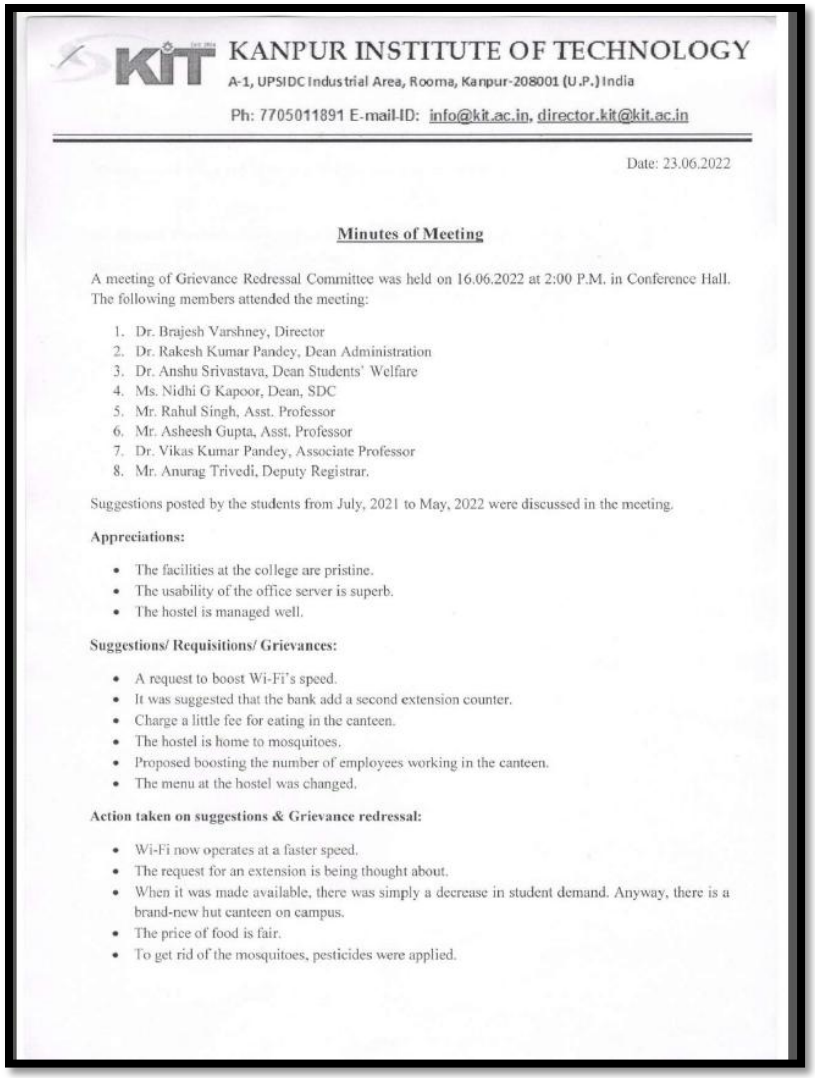
- Expand the dispensary's amenities.
- Warm water should be available for drinking in the college during the winter.
- Wi-Fi connectivity issues.
- Maintain yoga classes on online platform.

Action taken on suggestions & Grievance redressal:

- Regular yoga class schedules are being thought upon.
- For emergency cases, an additional ambulance facility has been established close to the hospital.
- For individuals who are interested, regular aptitude classes have been set up.

Meeting ended at 4:30 P.M. with thanks to the chair.

Dr. Brajesh Varshney (Director)
Director
Head, GRC Kanpur Institute of Technology
A-1, UPSIDC Industrial Area, Rooma
Kanpur-208001



KANPUR INSTITUTE OF TECHNOLOGY

A-1, UPSIDC Industrial Area, Rooma, Kanpur-208001 (U.P.) India

Ph: 7705011891 E-mail-ID: info@kit.ac.in, director.kit@kit.ac.in

Date: 23.06.2022

Minutes of Meeting

A meeting of Grievance Redressal Committee was held on 16.06.2022 at 2:00 P.M. in Conference Hall. The following members attended the meeting:

1. Dr. Brajesh Varshney, Director
2. Dr. Rakesh Kumar Pandey, Dean Administration
3. Dr. Anshu Srivastava, Dean Students' Welfare
4. Ms. Nidhi G Kapoor, Dean, SDC
5. Mr. Rahul Singh, Asst. Professor
6. Mr. Asheesh Gupta, Asst. Professor
7. Dr. Vikas Kumar Pandey, Associate Professor
8. Mr. Anurag Trivedi, Deputy Registrar.

Suggestions posted by the students from July, 2021 to May, 2022 were discussed in the meeting.

Appreciations:

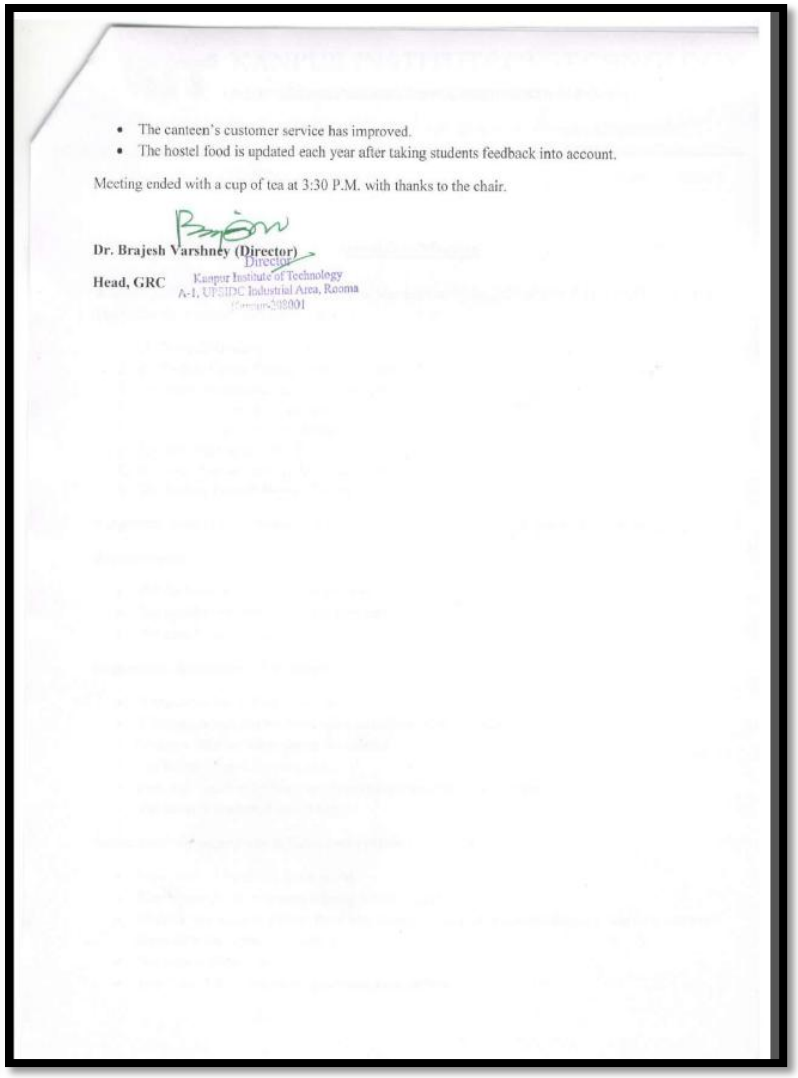
- The facilities at the college are pristine.
- The usability of the office server is superb.
- The hostel is managed well.

Suggestions/ Requisitions/ Grievances:

- A request to boost Wi-Fi's speed.
- It was suggested that the bank add a second extension counter.
- Charge a little fee for eating in the canteen.
- The hostel is home to mosquitoes.
- Proposed boosting the number of employees working in the canteen.
- The menu at the hostel was changed.

Action taken on suggestions & Grievance redressal:

- Wi-Fi now operates at a faster speed.
- The request for an extension is being thought about.
- When it was made available, there was simply a decrease in student demand. Anyway, there is a brand-new hut canteen on campus.
- The price of food is fair.
- To get rid of the mosquitoes, pesticides were applied.



- The canteen's customer service has improved.
- The hostel food is updated each year after taking students feedback into account.

Meeting ended with a cup of tea at 3:30 P.M. with thanks to the chair.

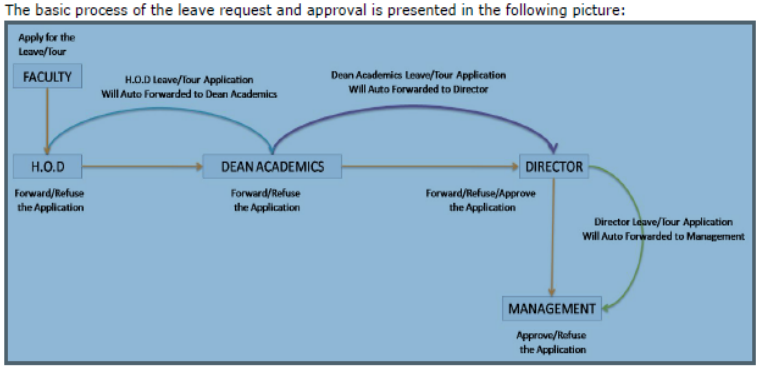
Dr. Brajesh Varshney (Director)

Head, GRC

Director
Kanpur Institute of Technology
A-1, UPSIDC Industrial Area, Rooma
Kanpur-208001

Leave Management

The basic process of the leave request and approval is presented in the following picture:



As per the leave process and presented in above picture, it will process in the following way:

1. Faculty Can login to ERP
2. And can use the form "**Leave Tour Application**" under "**Employees**" menu to apply for the leave.
   - Requestor/Faculty/Employee must substitute all his/her lectures for the leave duration before applying for it.
   - As the higher authorities can only approve the leave application, when the requestor has substituted his/her lecture of leave duration otherwise the application could not be processed.
   - Requestor can Edit/Remove the leave application till it is not forwarded to the higher authorities for approval. Once it is forwarded to the second level authorities, requestor will not be able to edit/remove his/her leave/tour application.
3. Once the requestor applied for the leave, his/her application will be available to line H.O.D. i.e. their departmental head.
   - Head of the department, will be responsible to validate the person application and dependencies for the leave duration, and can forward his/her application to the second level authorities for approval.
   - In case head of department doesn't found the leave application relevant by any reason. He/She can refuse the requestor application by mentioning the reason on the application.
4. Once the application is forwarded by the head of the department, it will be available to Dean Academics, who can also either forward the requestor leave application to the higher authority or can refuse the application by mentioning his/her comments.
5. If the application is forwarded by the **Dean Academics**, it will be received to "**Director**" desk and he/she can take further action on the leave application.
   - Director is the first authority, who reserve the right to **APPROVE** the leave application.

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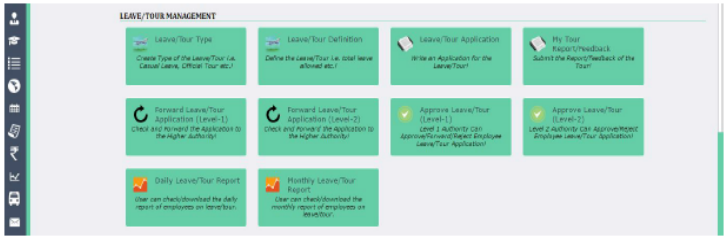
   - He/She can view the comments of the forwarders on the specific application and can make his/her decision depending upon that to either approve it or refuse it.
   - Director can also forward the leave application to the management i.e. Level 2 authorities to get the approved/refused from them, in case of management comment is required for the specific application.
6. Management authorities can make the final decision on the leave application, if they received it on their desk.
   - Level 2 authority can either approve the application or refuse it.

Note: In case of leave application rejection, all the classes which was substituted by the requestor will be rollbacked. And it will again visible to the requestor time table, if applicable.

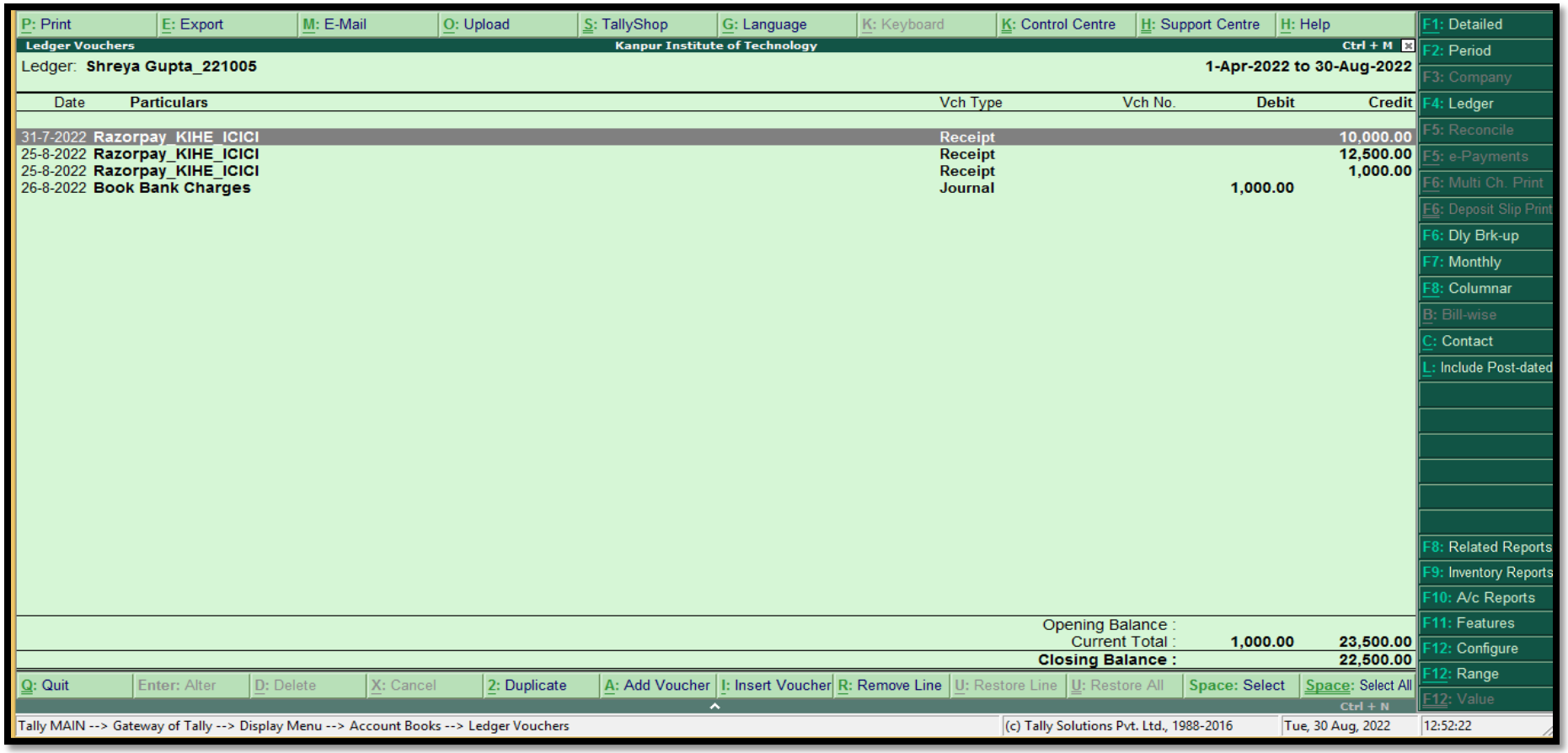
Leave Management System, contains the following form to fully automate the leave of the employees.

1. **Employees**
   - Leave/Tour Management
     - Leave/Tour Type
     - Leave/Tour Definition
     - Leave/Tour Application
     - My Tour Report/Feedback
     - Forward Leave/Tour Application (Level-1)
     - Forward Leave/Tour Application (Level-2)
     - Approve Leave/Tour Application (Level-1)
     - Approve Leave/Tour Application (Level-2)
     - Daily Leave/Tour Report
     - Monthly Leave/Tour Report
2. **Administration**
   - Configurations
     - Leave Configuration
     - Academic Settings

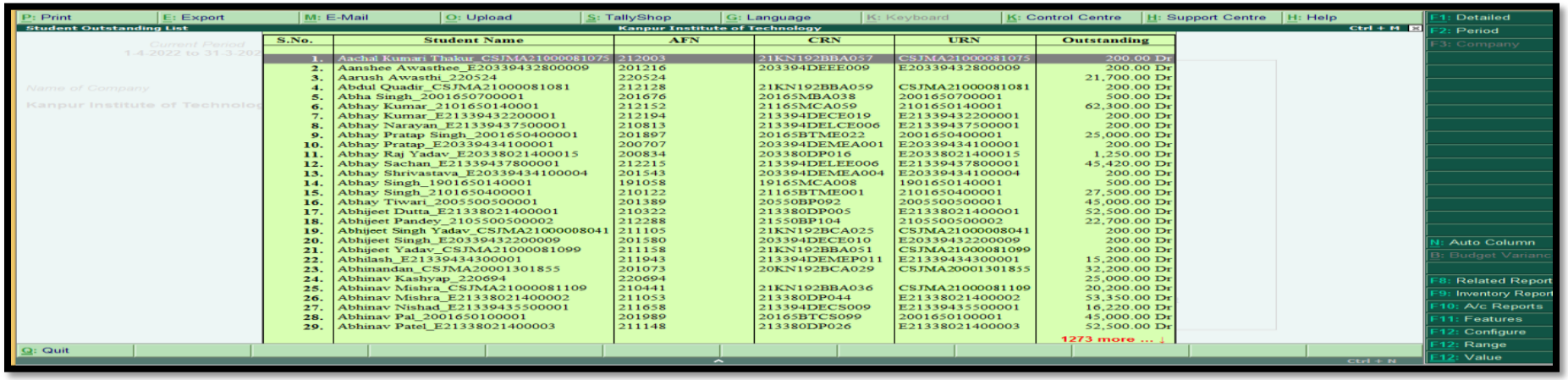


Finance and Accounts

The accounts department takes care of all the financial transaction of the Institute. The fee is deposited online by the student and it is then uploaded on the college ERP portal, by the accounts department. Separate detail of account of all the students and employee is maintained by the accounts dept through Tally Software. All the expenditure and salary disbursement of employees are also maintained through Tally.



The salary of the Staffs and the Faculty members are disbursed online in their respective account by NEFT system by the accounts department.



P: Print | E: Export | M: E-Mail | O: Upload | S: TallyShop | G: Language | K: Keyboard | K: Control Centre | H: Support Centre | H: Help

Student Outstanding List — Kanpur Institute of Technology — Ctrl + M

Current Period
1-4-2022 to 31-3-2023

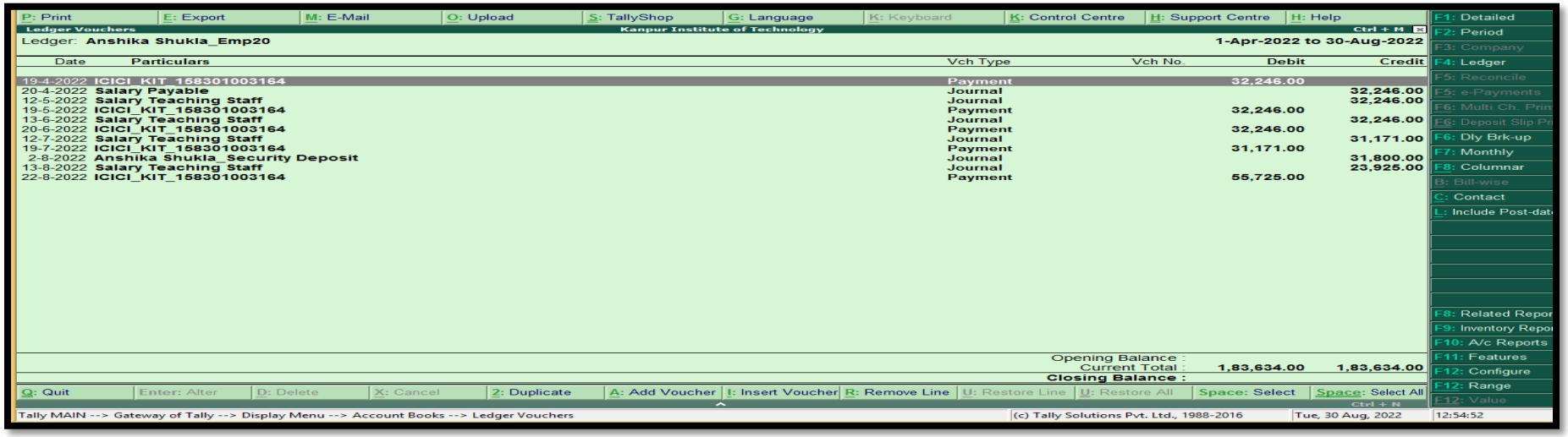
Name of Company
Kanpur Institute of Technology

S.No.	Student Name	AFN	CRN	URN	Outstanding
1.	Aachal Kumari Thakur_CSJMA210000B1075	212003	21KN192BBA057	CSJMA21000081075	200.00 Dr
2.	Aanshee Awasthee_E20339432800009	201216	203394DEEE009	E20339432800009	200.00 Dr
3.	Aarush Awasthi_220524	220524			21,700.00 Dr
4.	Abdul Quadir_CSJMA21000081081	212128	21KN192BBA059	CSJMA21000081081	200.00 Dr
5.	Abha Singh_2001650700001	201676	20165MBA038	2001650700001	500.00 Dr
6.	Abhay Kumar_2101650140001	212152	21165MCA059	2101650140001	62,300.00 Dr
7.	Abhay Kumar_E21339432200001	212194	213394DECE019	E21339432200001	200.00 Dr
8.	Abhay Narayan_E21339437500001	210813	213394DELCE006	E21339437500001	200.00 Dr
9.	Abhay Pratap Singh_2001650400001	201897	20165BTME022	2001650400001	25,000.00 Dr
10.	Abhay Pratap_E20339434100001	200707	203394DEMEA001	E20339434100001	200.00 Dr
11.	Abhay Raj Yadav_E20338021400015	200834	203380DP016	E20338021400015	1,250.00 Dr
12.	Abhay Sachan_E21339437800001	212215	213394DELEE006	E21339437800001	45,420.00 Dr
13.	Abhay Shrivastava_E20339434100004	201543	203394DEMEA004	E20339434100004	200.00 Dr
14.	Abhay Singh_1901650140001	191058	19165MCA008	1901650140001	500.00 Dr
15.	Abhay Singh_2101650400001	210122	21165BTME001	2101650400001	27,500.00 Dr
16.	Abhay Tiwari_2005500500001	201389	20550BP092	2005500500001	45,000.00 Dr
17.	Abhijeet Dutta_E21338021400001	210322	213380DP005	E21338021400001	52,500.00 Dr
18.	Abhijeet Pandey_2105500500002	212288	21550BP104	2105500500002	22,700.00 Dr
19.	Abhijeet Singh Yadav_CSJMA21000008041	211105	21KN192BCA025	CSJMA21000008041	200.00 Dr
20.	Abhijeet Singh_E20339432200009	201580	203394DECE010	E20339432200009	200.00 Dr
21.	Abhijeet Yadav_CSJMA21000081099	211158	21KN192BBA051	CSJMA21000081099	200.00 Dr
22.	Abhilash_E21339434300001	211943	213394DEMEP011	E21339434300001	15,200.00 Dr
23.	Abhinandan_CSJMA20001301855	201073	20KN192BCA029	CSJMA20001301855	32,200.00 Dr
24.	Abhinav Kashyap_220694	220694			25,000.00 Dr
25.	Abhinav Mishra_CSJMA21000081109	210441	21KN192BBA036	CSJMA21000081109	20,200.00 Dr
26.	Abhinav Mishra_E21338021400002	211053	213380DP044	E21338021400002	53,350.00 Dr
27.	Abhinav Nishad_E21339435500001	211658	213394DECS009	E21339435500001	16,220.00 Dr
28.	Abhinav Pal_2001650100001	201989	20165BTCS099	2001650100001	45,000.00 Dr
29.	Abhinav Patel_E21338021400003	211148	213380DP026	E21338021400003	52,500.00 Dr

1273 more ... ↓

Q: Quit

F1: Detailed
F2: Period
F3: Company
N: Auto Column
B: Budget Variance
F8: Related Reports
F9: Inventory Reports
F10: A/c Reports
F11: Features
F12: Configure
F12: Range
F12: Value



P: Print | E: Export | M: E-Mail | O: Upload | S: TallyShop | G: Language | K: Keyboard | K: Control Centre | H: Support Centre | H: Help

Ledger Vouchers — Kanpur Institute of Technology — Ctrl + M

Ledger: **Anshika Shukla_Emp20** — 1-Apr-2022 to 30-Aug-2022

Date	Particulars	Vch Type	Vch No.	Debit	Credit
19-4-2022	ICICI_KIT_158301003164	Payment		32,246.00	
20-4-2022	Salary Payable	Journal			32,246.00
12-5-2022	Salary Teaching Staff	Journal			32,246.00
19-5-2022	ICICI_KIT_158301003164	Payment		32,246.00	
13-6-2022	Salary Teaching Staff	Journal			32,246.00
20-6-2022	ICICI_KIT_158301003164	Payment		32,246.00	
12-7-2022	Salary Teaching Staff	Journal			31,171.00
19-7-2022	ICICI_KIT_158301003164	Payment		31,171.00	
2-8-2022	Anshika Shukla_Security Deposit	Journal			31,800.00
13-8-2022	Salary Teaching Staff	Journal			23,925.00
22-8-2022	ICICI_KIT_158301003164	Payment		55,725.00	

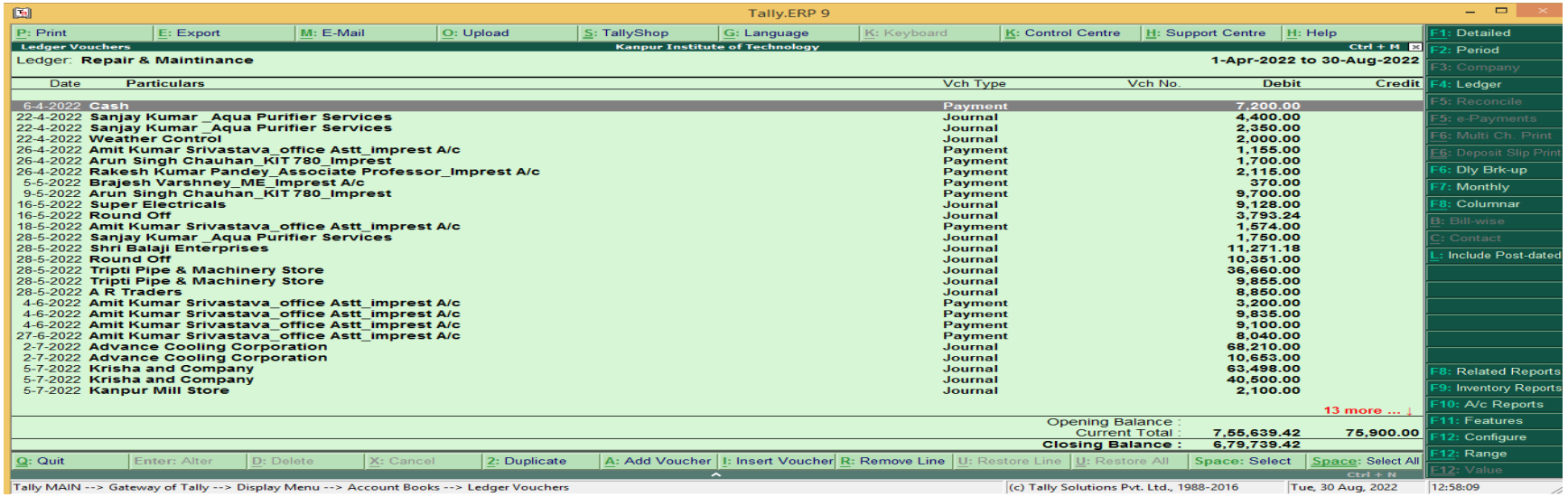
Opening Balance :
Current Total : 1,83,634.00 1,83,634.00
Closing Balance :

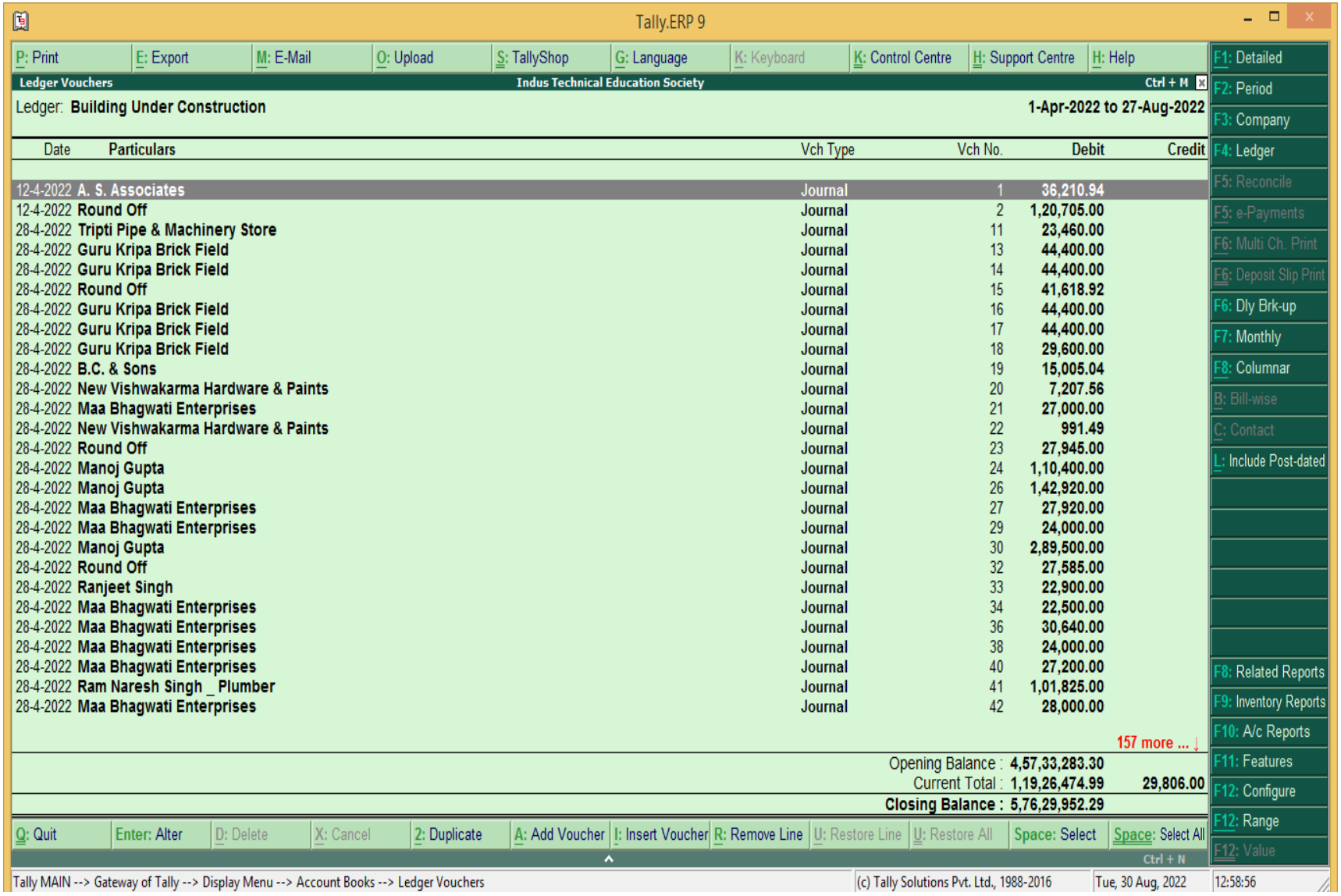
Q: Quit | Enter: Alter | D: Delete | X: Cancel | 2: Duplicate | A: Add Voucher | I: Insert Voucher | R: Remove Line | U: Restore Line | U: Restore All | Space: Select | Space: Select All — Ctrl + N

F1: Detailed
F2: Period
F3: Company
F4: Ledger
F5: Reconcile
F5: e-Payments
F6: Multi Ch. Print
F6: Deposit Slip Print
F6: Dly Brk-up
F7: Monthly
F8: Columnar
B: Bill-wise
C: Contact
L: Include Post-dated
F8: Related Reports
F9: Inventory Reports
F10: A/c Reports
F11: Features
F12: Configure
F12: Range
F12: Value

Tally MAIN --> Gateway of Tally --> Display Menu --> Account Books --> Ledger Vouchers | (c) Tally Solutions Pvt. Ltd., 1988-2016 | Tue, 30 Aug, 2022 | 12:54:52

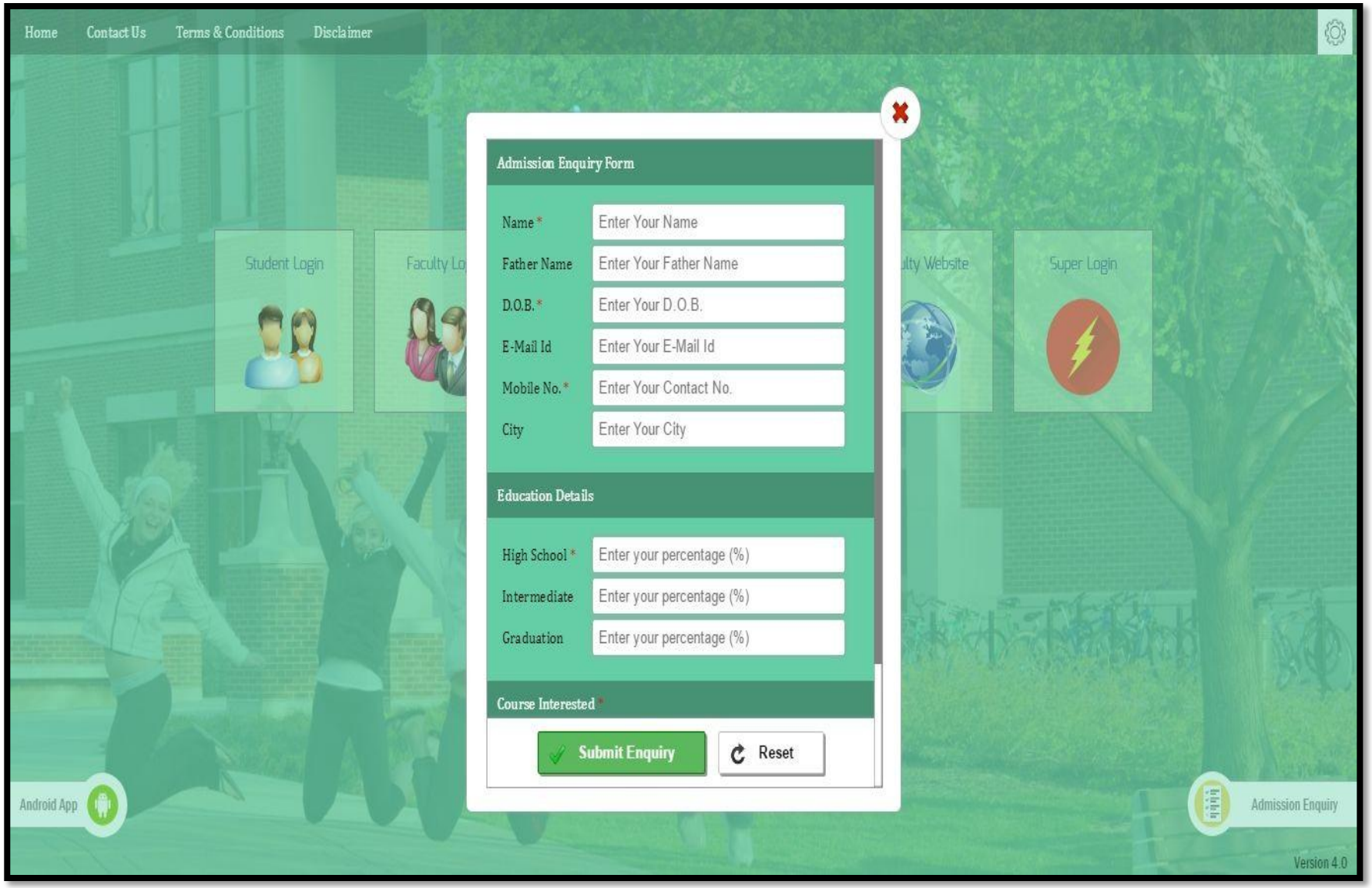
The sales and purchase expenditures incurred in the college is also maintained by the accounts department through TALLY.



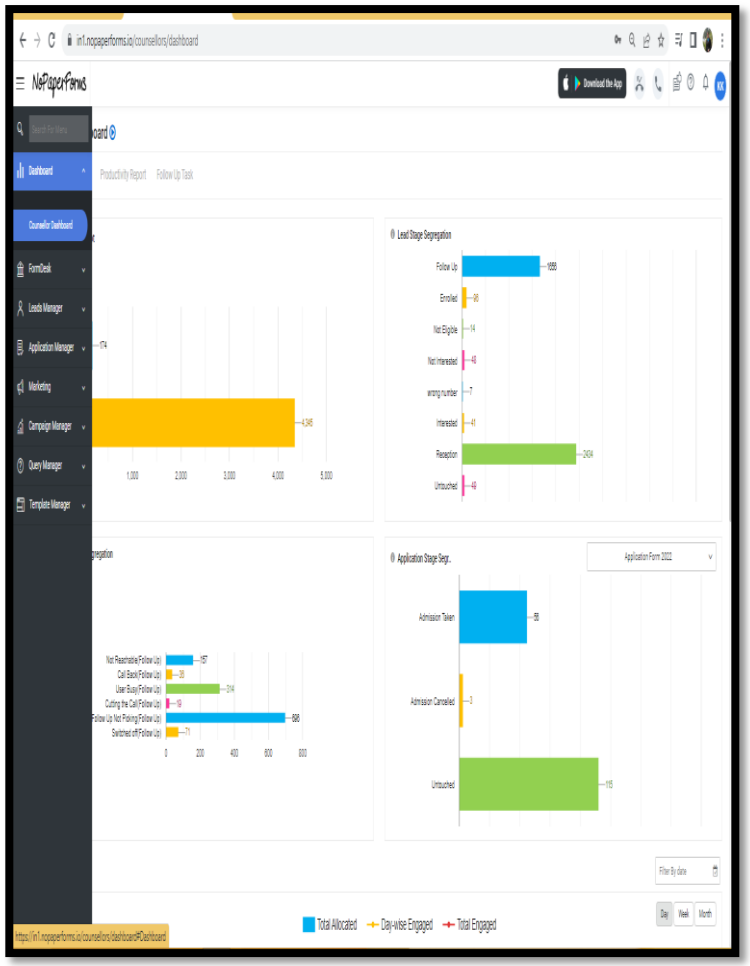

Tally.ERP 9
P: Print
E: Export
M: E-Mail
O: Upload
S: TallyShop
G: Language
K: Keyboard
K: Control Centre
H: Support Centre
H: Help
Ledger Vouchers
Indus Technical Education Society
Ctrl + M
Ledger: Building Under Construction
1-Apr-2022 to 27-Aug-2022
Date Particulars Vch Type Vch No. Debit Credit
12-4-2022 A. S. Associates Journal 1 36,210.94
12-4-2022 Round Off Journal 2 1,20,705.00
28-4-2022 Tripti Pipe & Machinery Store Journal 11 23,460.00
28-4-2022 Guru Kripa Brick Field Journal 13 44,400.00
28-4-2022 Guru Kripa Brick Field Journal 14 44,400.00
28-4-2022 Round Off Journal 15 41,618.92
28-4-2022 Guru Kripa Brick Field Journal 16 44,400.00
28-4-2022 Guru Kripa Brick Field Journal 17 44,400.00
28-4-2022 Guru Kripa Brick Field Journal 18 29,600.00
28-4-2022 B.C. & Sons Journal 19 15,005.04
28-4-2022 New Vishwakarma Hardware & Paints Journal 20 7,207.56
28-4-2022 Maa Bhagwati Enterprises Journal 21 27,000.00
28-4-2022 New Vishwakarma Hardware & Paints Journal 22 991.49
28-4-2022 Round Off Journal 23 27,945.00
28-4-2022 Manoj Gupta Journal 24 1,10,400.00
28-4-2022 Manoj Gupta Journal 26 1,42,920.00
28-4-2022 Maa Bhagwati Enterprises Journal 27 27,920.00
28-4-2022 Maa Bhagwati Enterprises Journal 29 24,000.00
28-4-2022 Manoj Gupta Journal 30 2,89,500.00
28-4-2022 Round Off Journal 32 27,585.00
28-4-2022 Ranjeet Singh Journal 33 22,900.00
28-4-2022 Maa Bhagwati Enterprises Journal 34 22,500.00
28-4-2022 Maa Bhagwati Enterprises Journal 36 30,640.00
28-4-2022 Maa Bhagwati Enterprises Journal 38 24,000.00
28-4-2022 Maa Bhagwati Enterprises Journal 40 27,200.00
28-4-2022 Ram Naresh Singh _ Plumber Journal 41 1,01,825.00
28-4-2022 Maa Bhagwati Enterprises Journal 42 28,000.00
157 more ...
Opening Balance : 4,57,33,283.30
Current Total : 1,19,26,474.99 29,806.00
Closing Balance : 5,76,29,952.29
Q: Quit
Enter: Alter
D: Delete
X: Cancel
2: Duplicate
A: Add Voucher
I: Insert Voucher
R: Remove Line
U: Restore Line
U: Restore All
Space: Select
Space: Select All
Ctrl + N
F1: Detailed
F2: Period
F3: Company
F4: Ledger
F5: Reconcile
F5: e-Payments
F6: Multi Ch. Print
F6: Deposit Slip Print
F6: Dly Brk-up
F7: Monthly
F8: Columnar
B: Bill-wise
C: Contact
L: Include Post-dated
F8: Related Reports
F9: Inventory Reports
F10: A/c Reports
F11: Features
F12: Configure
F12: Range
F12: Value
Tally MAIN --> Gateway of Tally --> Display Menu --> Account Books --> Ledger Vouchers
(c) Tally Solutions Pvt. Ltd., 1988-2016
Tue, 30 Aug, 2022
12:58:56

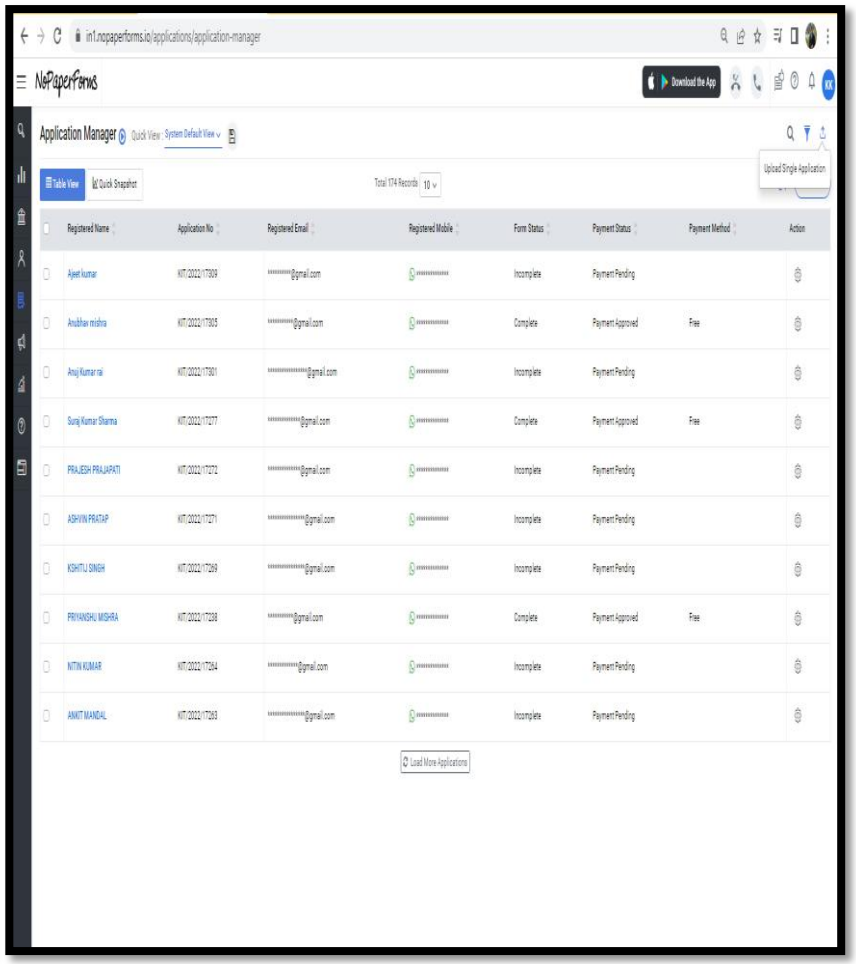
Admission Enquiry

Admission enquiry module is designed to receive the admission interest from the visitor and to forward it to related authority who can later communicate to the visitor for further processing on their interest


Home
Contact Us
Terms & Conditions
Disclaimer
Student Login
Super Login
Admission Enquiry Form
Name *
Enter Your Name
Father Name
Enter Your Father Name
D.O.B. *
Enter Your D.O.B.
E-Mail Id
Enter Your E-Mail Id
Mobile No. *
Enter Your Contact No.
City
Enter Your City
Education Details
High School *
Enter your percentage (%)
Intermediate
Enter your percentage (%)
Graduation
Enter your percentage (%)
Course Interested *
Submit Enquiry
Reset
Android App
Admission Enquiry
Version 4.0

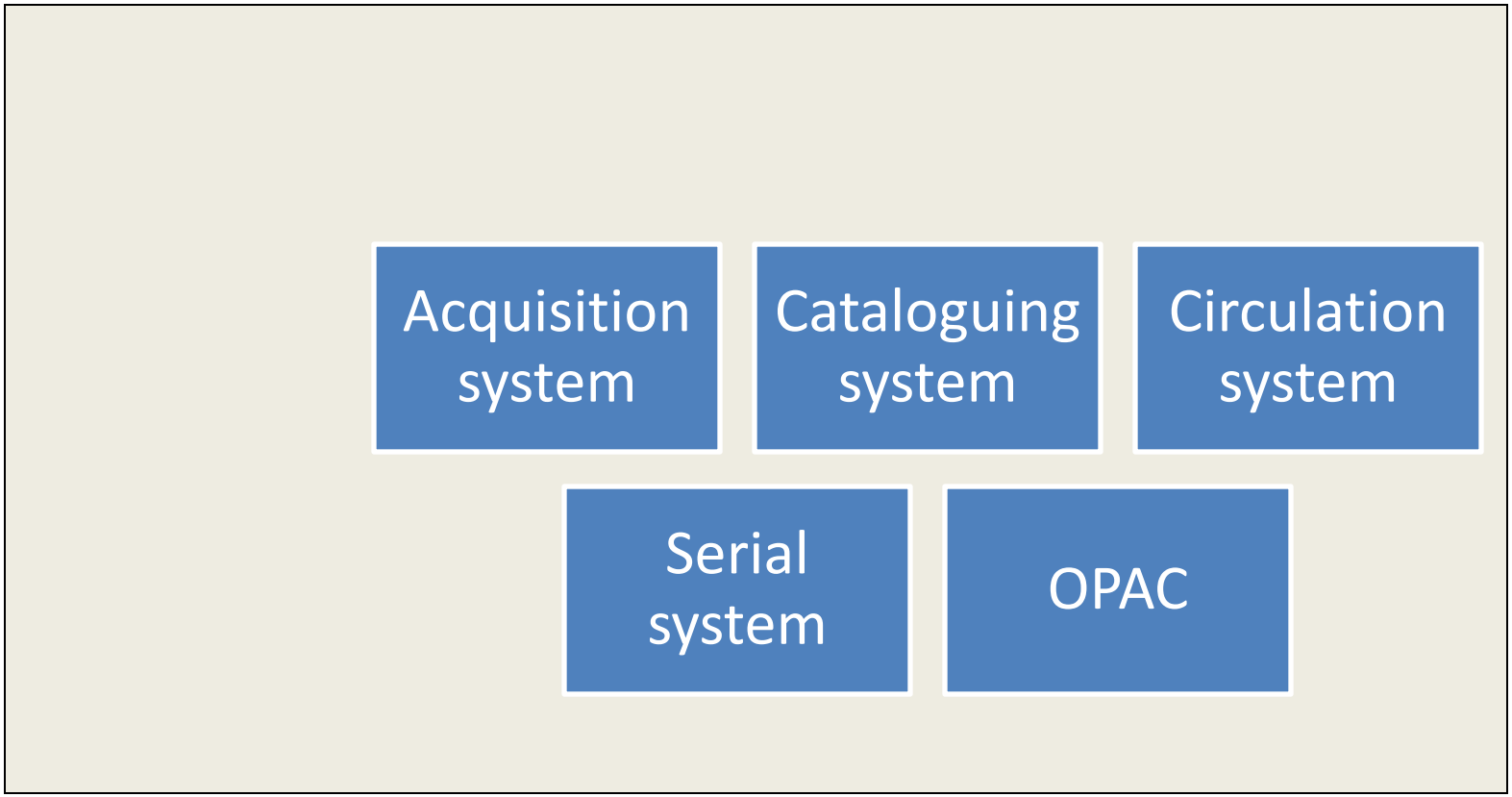
The form filled by the students is then uploaded in the NPF (No Paper Form) software through the dashboard; in the sub criteria manage application and then the declaration form is generated, which is handed over to the student which confirms the admission of the student in the course and branch opted.





LIBRARY SOFTWARE- LSEASE(Libsys)

LSEASE is a group of integrated multi-user library management system. It runs on various platforms such as UNIX, NOVELLLAN, WINDOWS NT, etc. It is built around its own bibliographic database following ANSI Z39.2 format and supports variable field lengths for different types of document. Currently used in web-based & JAVA language



Acquisition System deals with ordering of library Materials, monitoring their receipt, invoice processing and accessioning. It also maintains expenditure and budget analyses under a variety of accounts/headings.

Cataloguing System provides online catalogues in the various orders maintained in traditional libraries. Additionally, it makes available instant listings under a variety of searchable fields to suit the requirements of a modern reference centre. Other than data entry facility, the system has the additional facility to accept data in standard machine readable formats such as **CCF (ISO-2709), MARC (ANSI-Z39.x) ,** etc. It also facilitates the provision of Current Awareness Service.

Circulation Systems maintains Up to date membership records as well the latest status of the collection meant for circulation. It performs all the functions related to circulation providing suitable checks at every stage. It takes care of infrequent but routine functions such as bindery record management, books on display in the library, latest additions to the library, etc.

Serial System provides control of periodical subscription and subsequent monitoring of the scheduled arrival of individual issues. It maintains records of the budget sanctioned for serials under different categories, amounts encumbered and expended, thus providing complete budgetary control. It also handles serials which are received gratis or in exchange.

OPAC System, as the acronym suggests provides an Online Public Access Catalogue. The bibliographic database can be accessed in a manner never ever possible before with printed indexes. The system includes a word- based search facility using Boolean operators that can narrow down a search to meet very specific needs. Additional features of this system are:

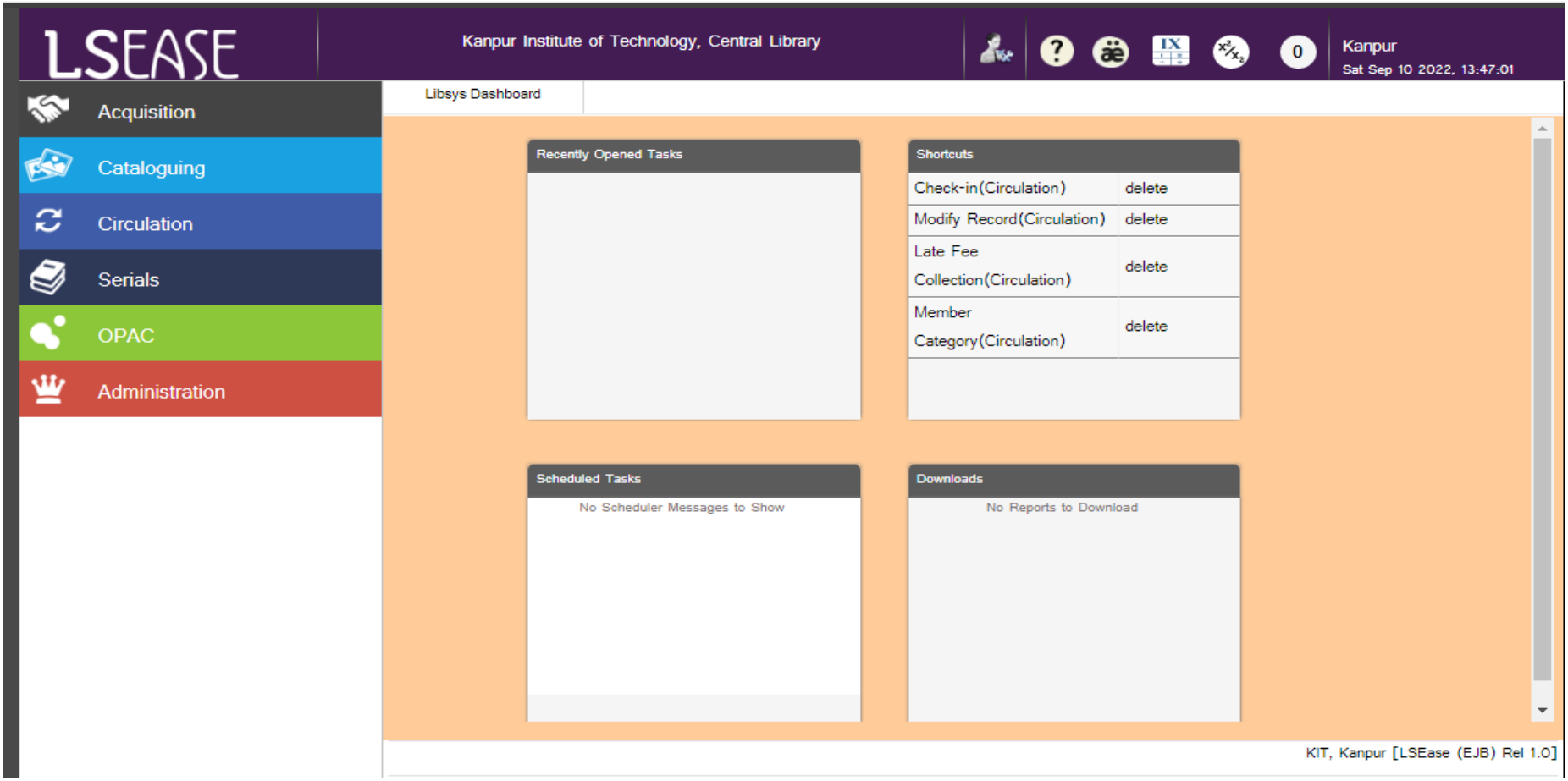
Periodic list of recent additions to the library.

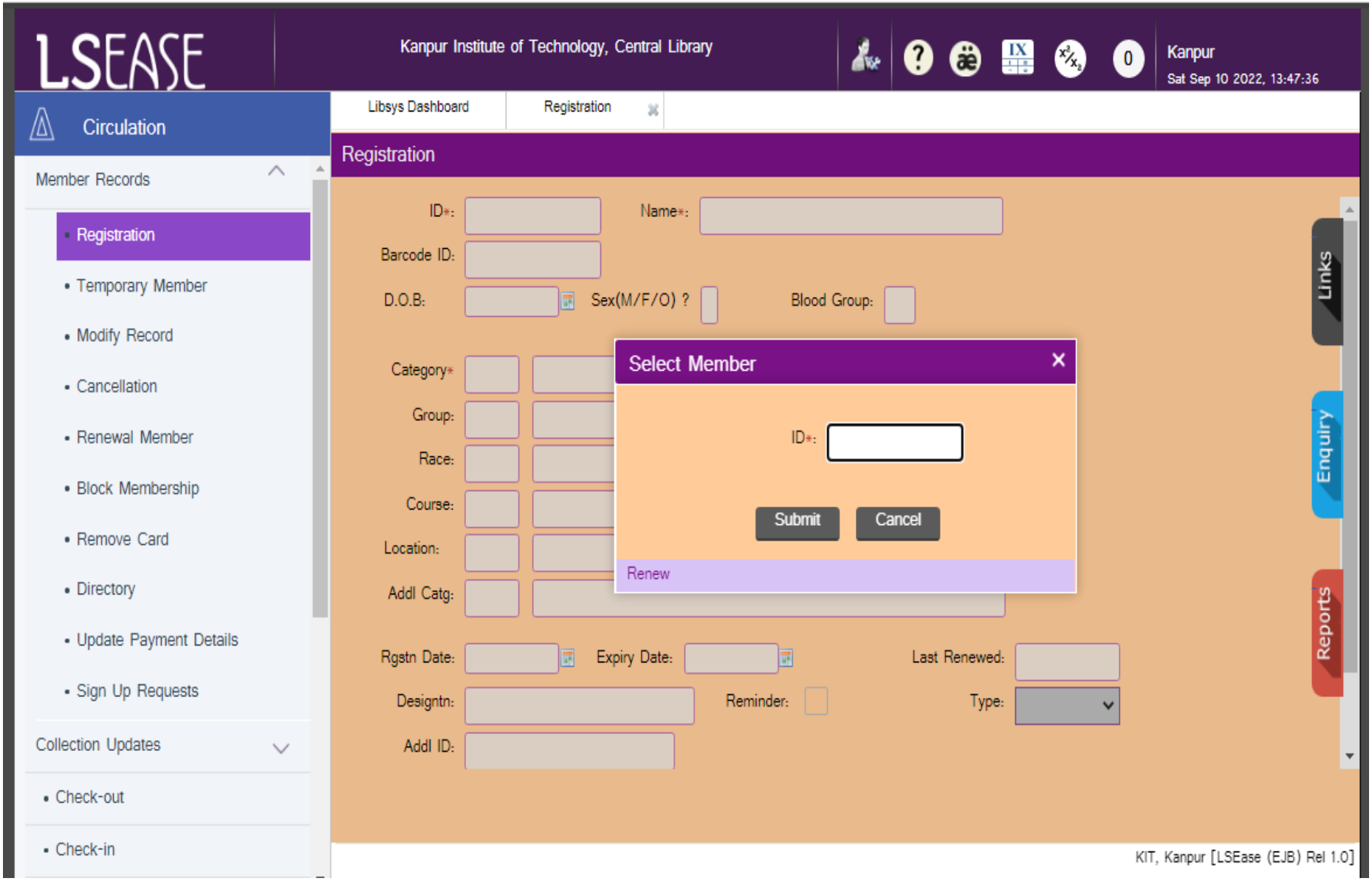
Members can find the materials checked out to them, as well

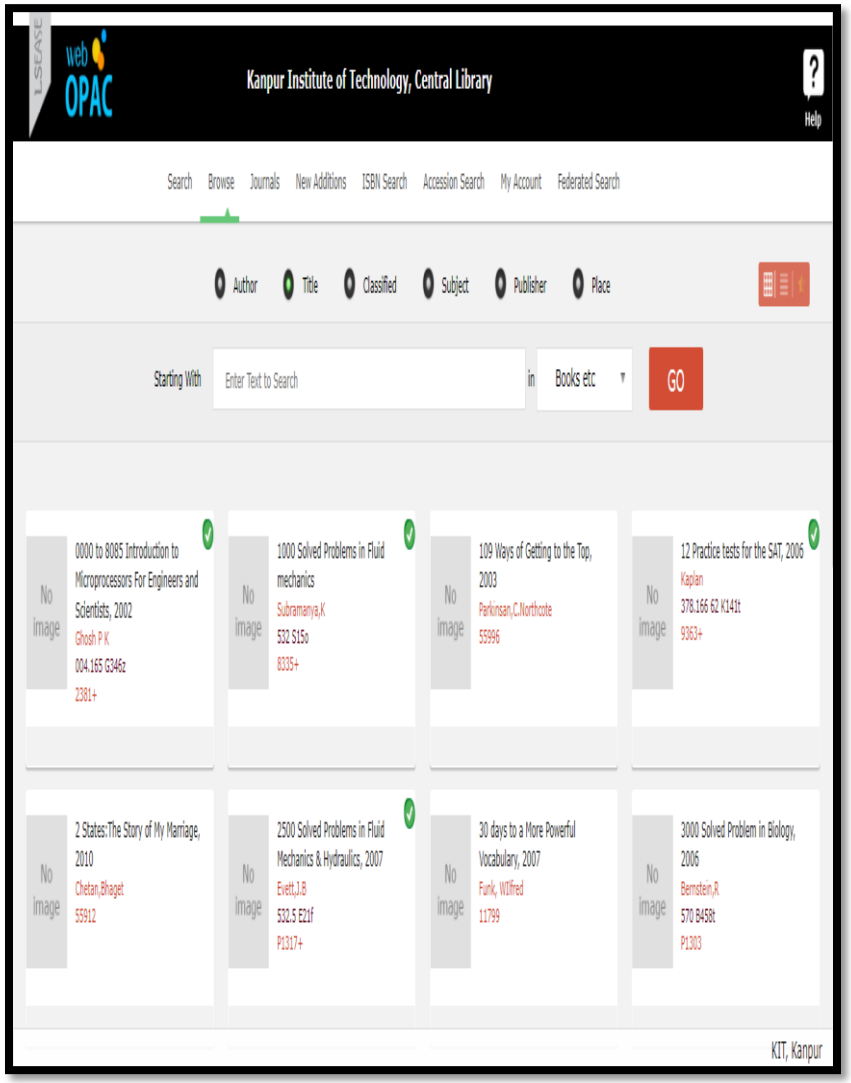
Reserve materials that are currently in circulation.

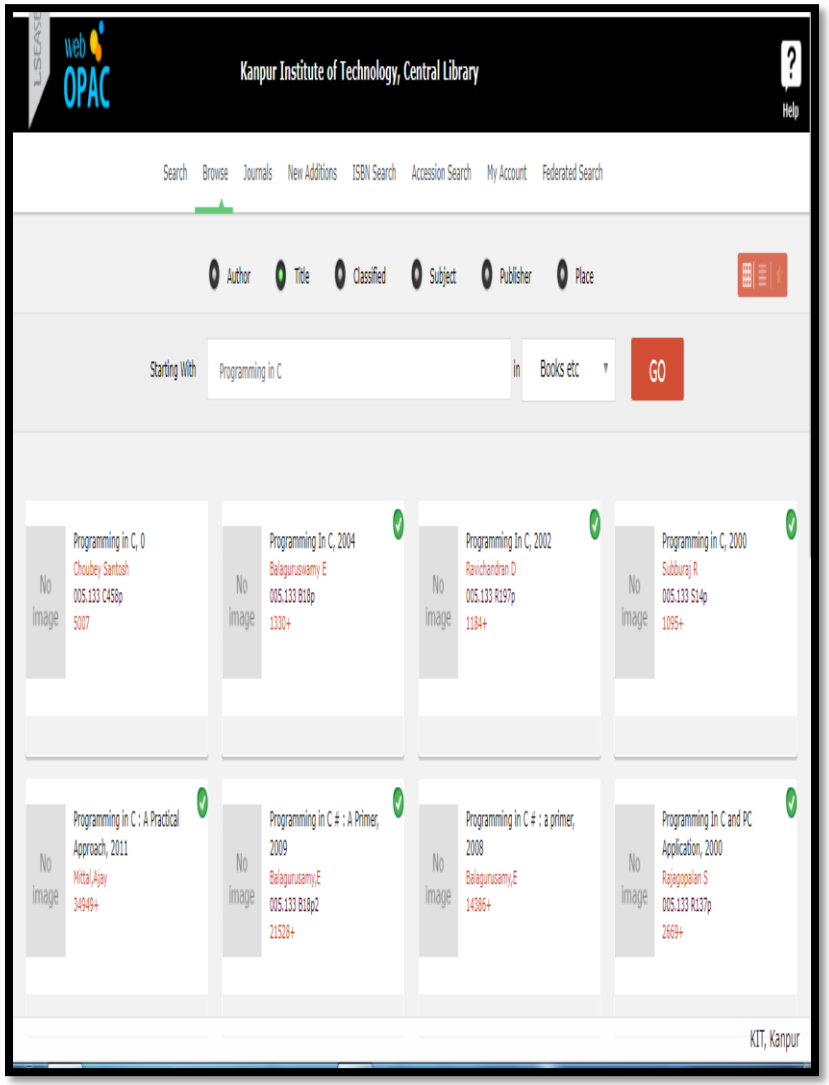
LIBSYS Link : http://192.168.7.202:8080/lsease

OPAC Link: http://192.168.7.202:8380/opac


LSEASE
Kanpur Institute of Technology, Central Library
Kanpur
Sat Sep 10 2022, 13:47:01
Acquisition
Cataloguing
Circulation
Serials
OPAC
Administration
Libsys Dashboard
Recently Opened Tasks
Shortcuts
Check-in(Circulation) delete
Modify Record(Circulation) delete
Late Fee Collection(Circulation) delete
Member Category(Circulation) delete
Scheduled Tasks
No Scheduler Messages to Show
Downloads
No Reports to Download
KIT, Kanpur [LSEase (EJB) Rel 1.0]


LSEASE
Kanpur Institute of Technology, Central Library
Kanpur
Sat Sep 10 2022, 13:47:36
Circulation
Libsys Dashboard
Registration
Registration
Member Records
Registration
Temporary Member
Modify Record
Cancellation
Renewal Member
Block Membership
Remove Card
Directory
Update Payment Details
Sign Up Requests
Collection Updates
Check-out
Check-in
ID*:
Name*:
Barcode ID:
D.O.B:
Sex(M/F/O) ?
Blood Group:
Category*
Group:
Race:
Course:
Location:
Addl Catg:
Select Member
ID*:
Submit
Cancel
Renew
Rgstn Date:
Expiry Date:
Last Renewed:
Designtn:
Reminder:
Type:
Addl ID:
Links
Enquiry
Reports
KIT, Kanpur [LSEase (EJB) Rel 1.0]

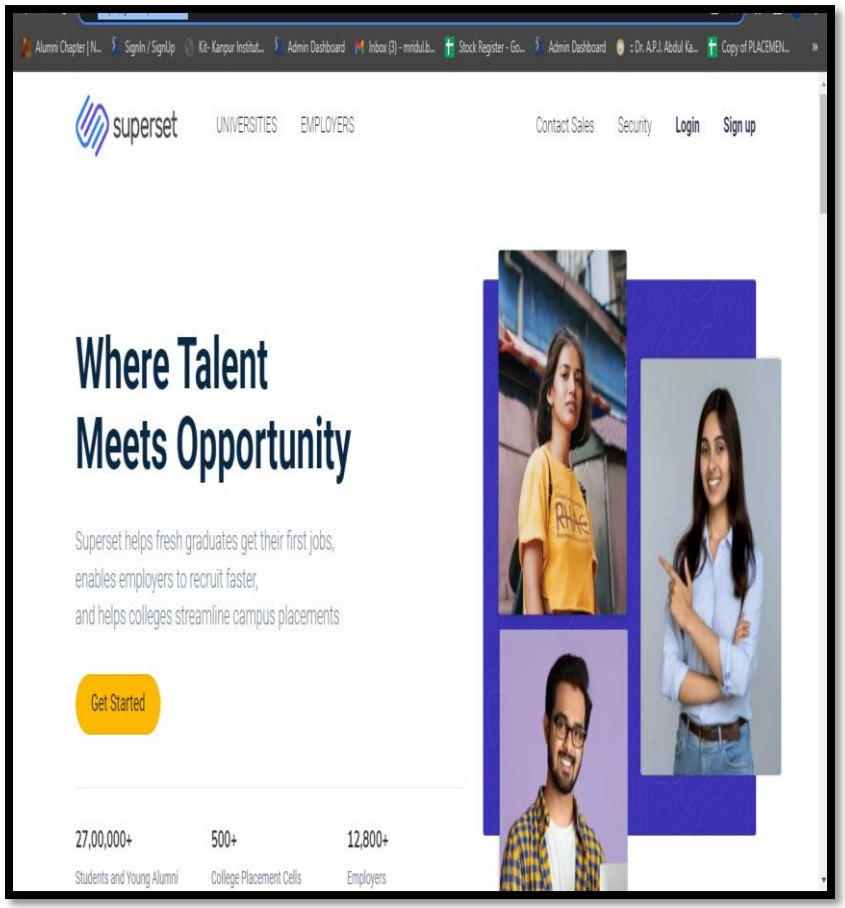

LSEASE
web OPAC
Kanpur Institute of Technology, Central Library
Help
Search Browse Journals New Additions ISBN Search Accession Search My Account Federated Search
Author Title Classified Subject Publisher Place
Starting With
Enter Text to Search
in
Books etc
GO
No image
0000 to 8085 Introduction to Microprocessors For Engineers and Scientists, 2002
Ghosh P K
004.165 G346z
2381+
No image
1000 Solved Problems in Fluid mechanics
Subramanya,K
532 S15o
8335+
No image
109 Ways of Getting to the Top, 2003
Parkinsan,C.Northcote
55996
No image
12 Practice tests for the SAT, 2006
Kaplan
378.166 62 K141t
9363+
No image
2 States:The Story of My Marriage, 2010
Chetan,Bhaget
55912
No image
2500 Solved Problems in Fluid Mechanics & Hydraulics, 2007
Evett,J.B
532.5 E21f
P1317+
No image
30 days to a More Powerful Vocabulary, 2007
Funk, Wilfred
11799
No image
3000 Solved Problem in Biology, 2006
Bernstein,R
570 B458t
P1303
KIT, Kanpur

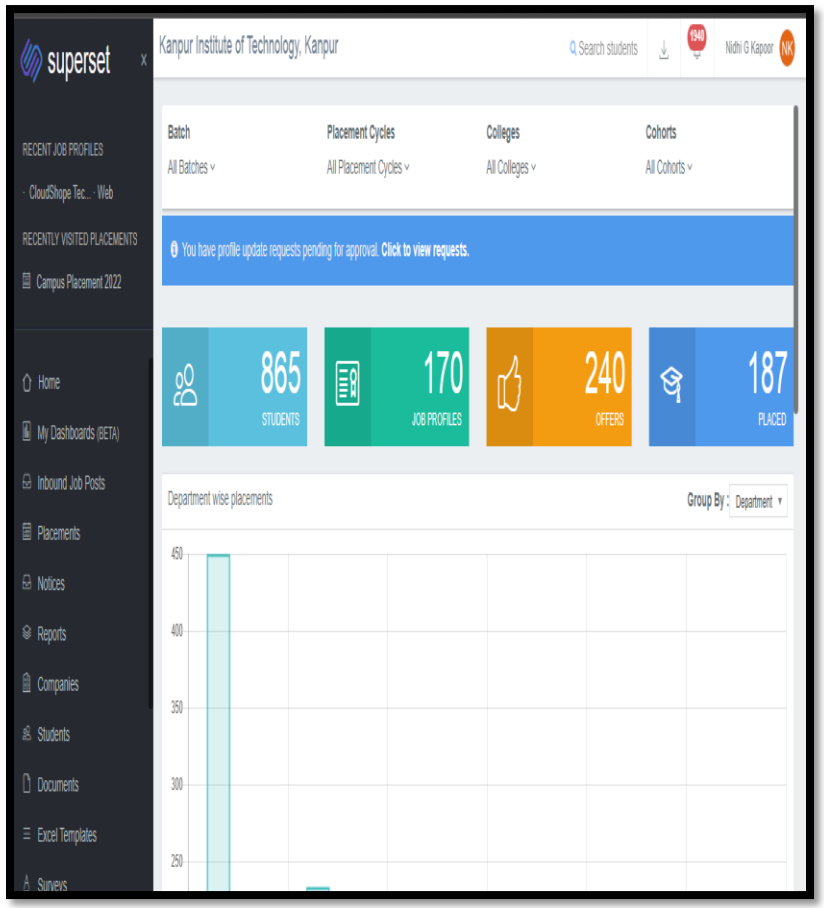

LSEASE
web OPAC
Kanpur Institute of Technology, Central Library
Help
Search Browse Journals New Additions ISBN Search Accession Search My Account Federated Search
Author Title Classified Subject Publisher Place
Starting With
Programming in C
in
Books etc
GO
No image
Programming in C, 0
Choubey Santosh
005.133 C458p
5007
No image
Programming In C, 2004
Balagurusamy E
005.133 B18p
1330+
No image
Programming In C, 2002
Ravichandran D
005.133 R197p
1184+
No image
Programming In C, 2000
Subburaj R
005.133 S14p
1095+
No image
Programming in C : A Practical Approach, 2011
Mittal,Ajay
34949+
No image
Programming in C # : A Primer, 2009
Balagurusamy,E
005.133 B18p2
21528+
No image
Programming in C # : a primer, 2008
Balagurusamy,E
14386+
No image
Programming In C and PC Application, 2000
Rajagopalan S
005.133 R137p
2659+
KIT, Kanpur

Placement Portal

Kanpur Institute of Technology is in partnership with superset placements portal, which provides a one stop solution to the students as well as Training and Placement Officers to work towards better placement procedures and smooth functioning of the recruitment drive. The job opportunities are shared through the portal, where the students are able to locate the jobs of their preferences, be aware of the processes and guidelines as well as get notified for each step of the placement drive with utmost transparency.

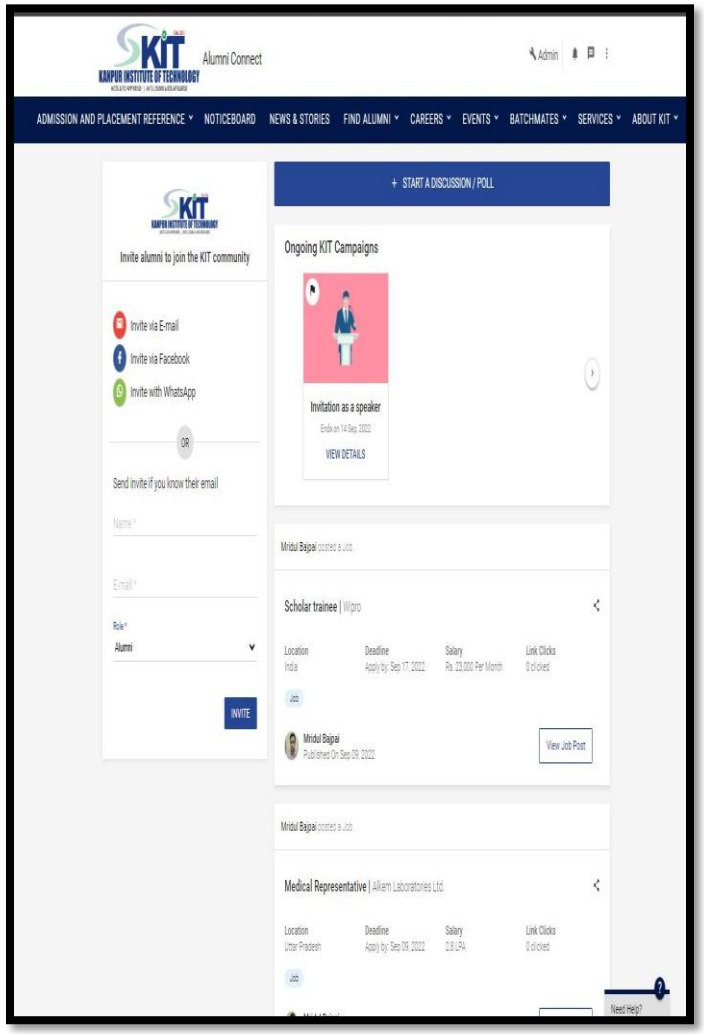
LINK: https://joinsuperset.com/





KIT Alumni Portal: Kanpur Institute of Technology launched its official alumni portal on 4th September 2021, which is powered by Almashines. The portal aims at providing regular updates of the institute, to act as a bridge between the alumni and alma mater and provide a medium to enhance job opportunities, both for the alumni and for the current batches.

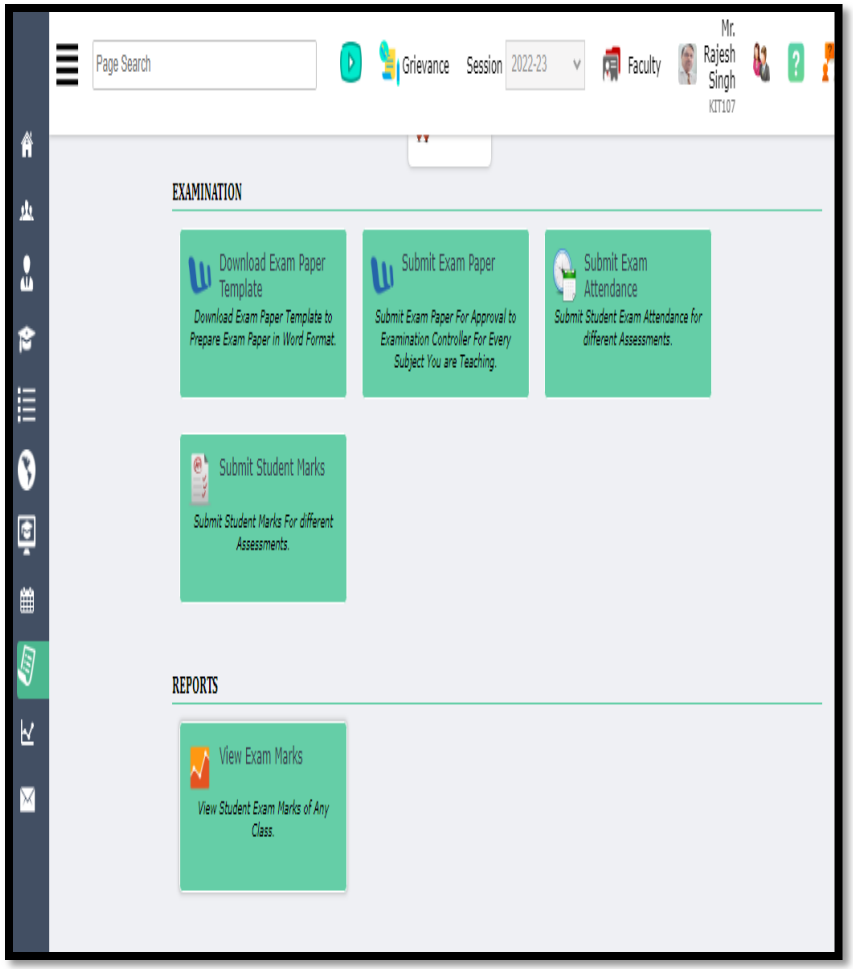
LINK: https://www.almashines.com/kit

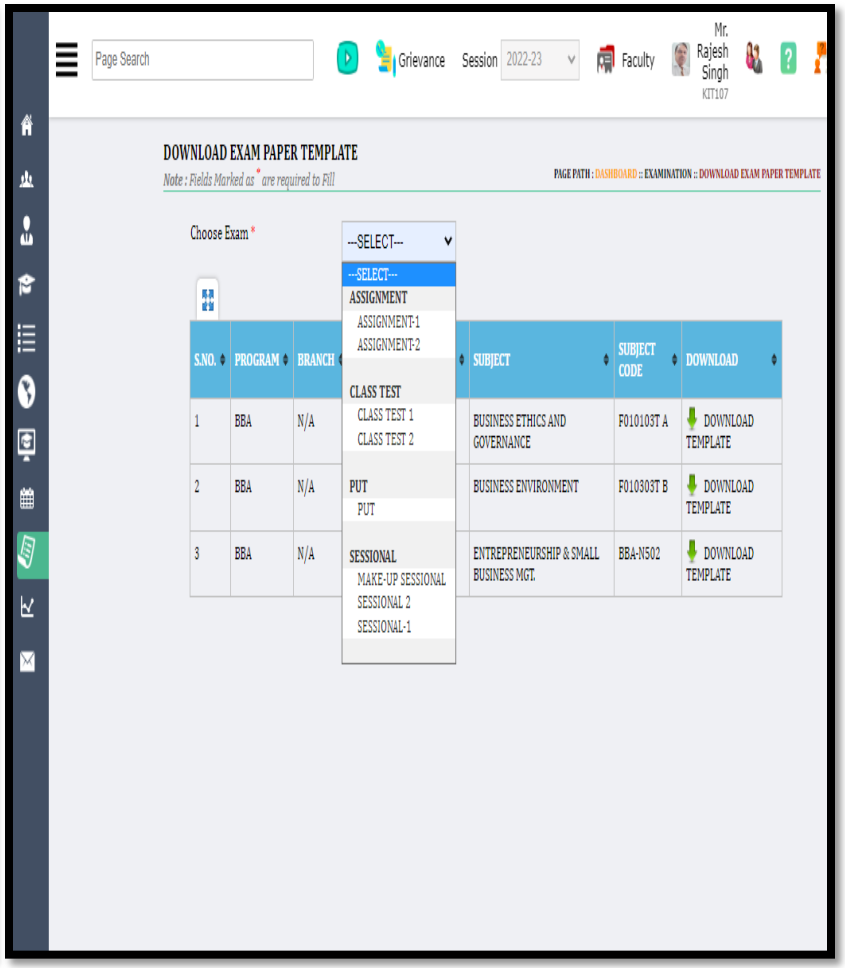


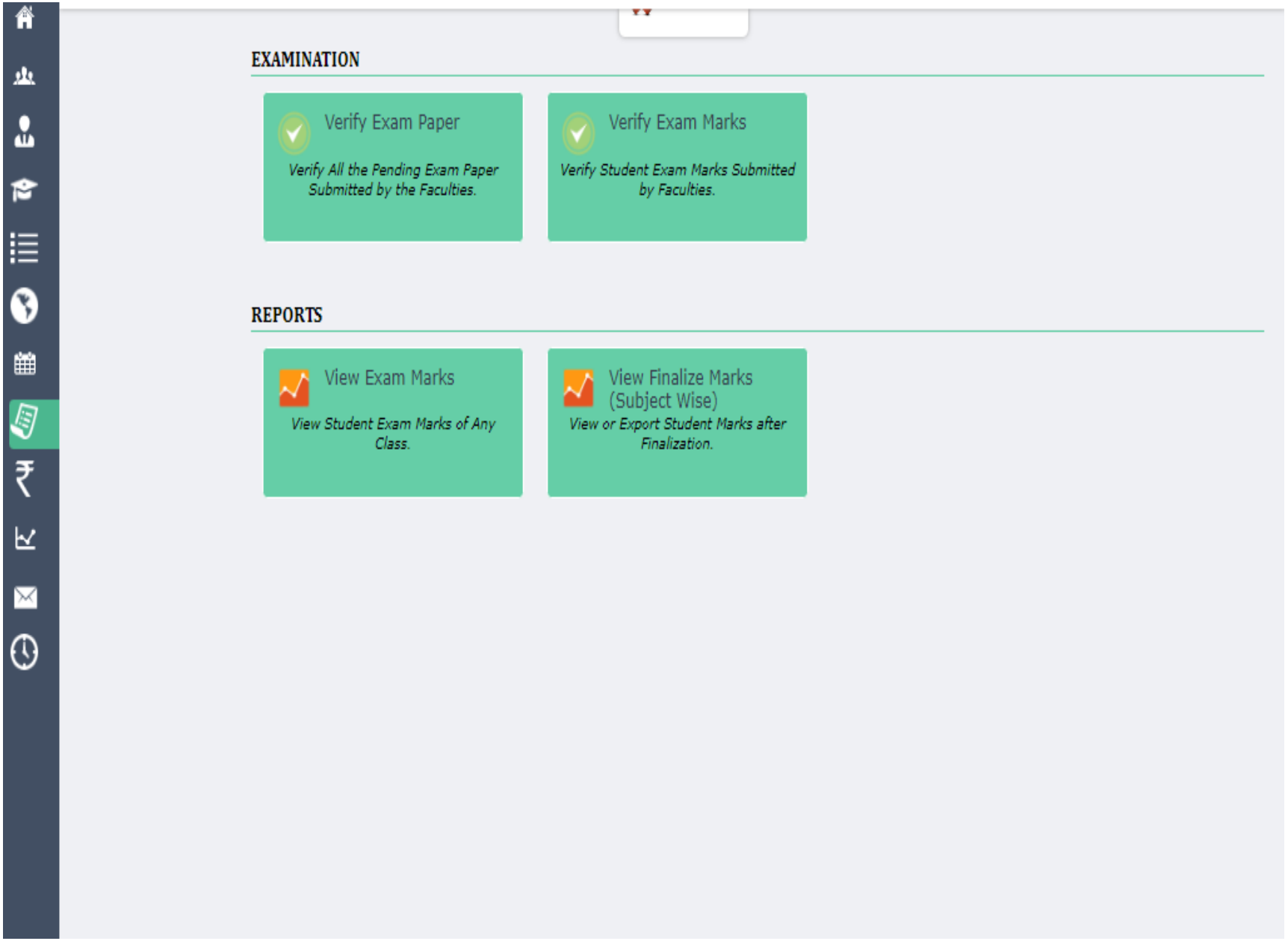
Examination Process

The whole examination process of the Institute is also processed through E- Governance.

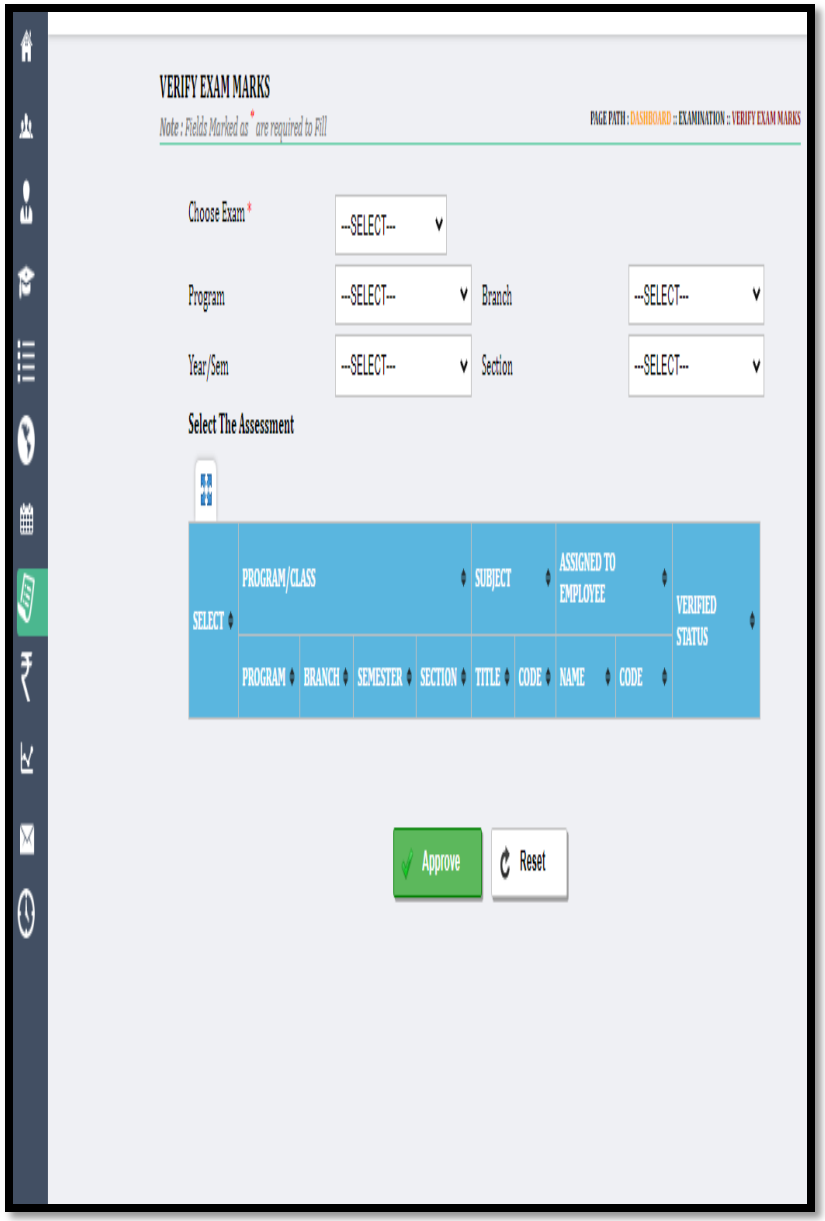
- The Faculty has to download the Template of the question paper for the given subject and the concerned exam.
- After preparing the question paper for the given subject as per the template it is uploaded by the faculty on erp portal.
- The uploaded questions paper are then verified and approved by the concerned HOD.
- The approved question papers are then downloaded by the COE on the given date of the exam and distributed to the students.
- After the completion of the completion of the exam, the attendance sheets of the concerned class is compiled by the exam cell and sent the concerned faculty.
- Faculties then fill the attendance of the students for the respective exam and then fill the marks after the evaluation of the answer sheets.
- The marks uploaded by the faculty are approved by the concerned HOD.
- Once the marks are approved by the HOD the students are able to check it in their respective portal.


Page Search
Grievance
Session
2022-23
Faculty
Mr. Rajesh Singh
KIT107
EXAMINATION
Download Exam Paper Template
Download Exam Paper Template to Prepare Exam Paper in Word Format.
Submit Exam Paper
Submit Exam Paper For Approval to Examination Controller For Every Subject You are Teaching.
Submit Exam Attendance
Submit Student Exam Attendance for different Assessments.
Submit Student Marks
Submit Student Marks For different Assessments.
REPORTS
View Exam Marks
View Student Exam Marks of Any Class.


Page Search
Grievance
Session
2022-23
Faculty
Mr. Rajesh Singh
KIT107
DOWNLOAD EXAM PAPER TEMPLATE
Note : Fields Marked as * are required to Fill
PAGE PATH : DASHBOARD :: EXAMINATION :: DOWNLOAD EXAM PAPER TEMPLATE
Choose Exam *
--SELECT--
--SELECT--
ASSIGNMENT
ASSIGNMENT-1
ASSIGNMENT-2
CLASS TEST
CLASS TEST 1
CLASS TEST 2
PUT
PUT
SESSIONAL
MAKE-UP SESSIONAL
SESSIONAL 2
SESSIONAL-1
S.NO.
PROGRAM
BRANCH
SUBJECT
SUBJECT CODE
DOWNLOAD
1
BBA
N/A
BUSINESS ETHICS AND GOVERNANCE
F010103T A
DOWNLOAD TEMPLATE
2
BBA
N/A
BUSINESS ENVIRONMENT
F010303T B
DOWNLOAD TEMPLATE
3
BBA
N/A
ENTREPRENEURSHIP & SMALL BUSINESS MGT.
BBA-N502
DOWNLOAD TEMPLATE


EXAMINATION
Verify Exam Paper
Verify All the Pending Exam Paper Submitted by the Faculties.
Verify Exam Marks
Verify Student Exam Marks Submitted by Faculties.
REPORTS
View Exam Marks
View Student Exam Marks of Any Class.
View Finalize Marks (Subject Wise)
View or Export Student Marks after Finalization.

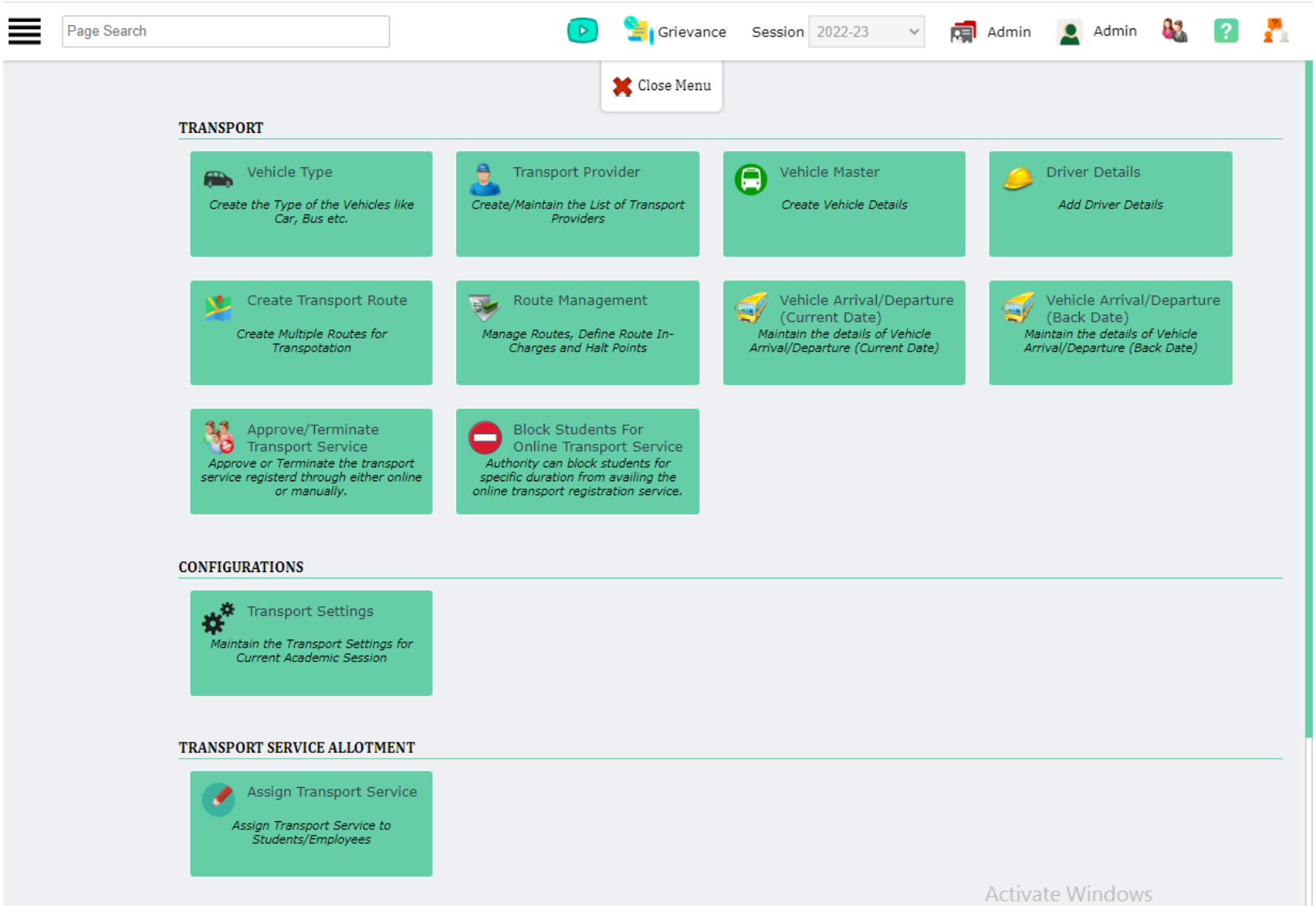
VERIFY EXAM PAPER
Note : Fields Marked as * are required to Fill
PAGE PATH : DASHBOARD :: EXAMINATION :: VERIFY EXAM PAPER
Choose Exam *
--SELECT--
Faculty
Select the Faculty
Program
--SELECT--
Branch
--SELECT--
Year/Sem
--SELECT--
Section
--SELECT--
Search
Approve
Reject
Reset


VERIFY EXAM MARKS
Note : Fields Marked as * are required to Fill
PAGE PATH : DASHBOARD :: EXAMINATION :: VERIFY EXAM MARKS
Choose Exam *
--SELECT--
Program
--SELECT--
Branch
--SELECT--
Year/Sem
--SELECT--
Section
--SELECT--
Select The Assessment
SELECT
PROGRAM/CLASS
SUBJECT
ASSIGNED TO EMPLOYEE
VERIFIED STATUS
PROGRAM
BRANCH
SEMESTER
SECTION
TITLE
CODE
NAME
CODE
Approve
Reset

Hostel management

Hostel Management System is one of the module offers by the **Asteroid365** , which allow the authorities to automate the hostel registration process of the organization.
These are the forms which are supported by ERP to automate your day-to-day work of hostel:

Transport Management



Employee Attendance

1. Add Biometric Device
2. Biometric Excel Format
3. Register Employees On Biometric Device
4. Import Biometric Attendance
5. Biometric Attendance Settings
6. View Biometric Attendance

Before processing to the employees attendance, it is required to have the look to the shift management, which needs to be configured properly and each employee must belongs to it's current working shift for the better management of biometric attendance automation.

Attendance Summary

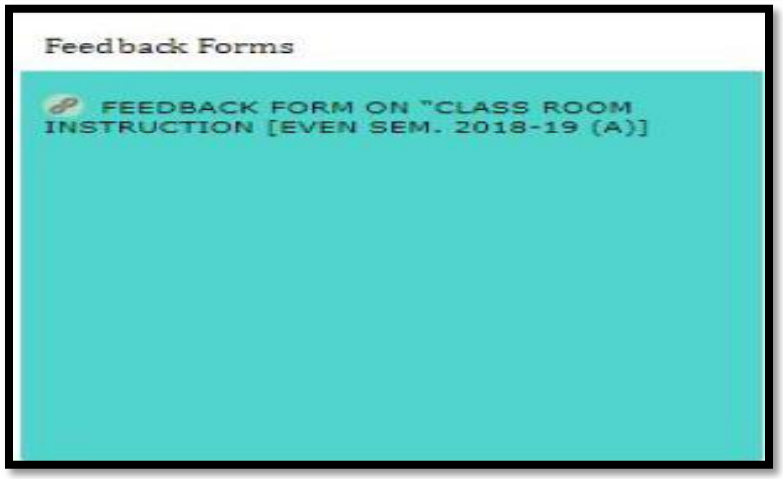
TOTAL EMPLOYEES	FIRST HALF		SECOND HALF		TOTAL PRESENT (BOTH FIRST & SECOND HALF)	TOTAL ABSENT (BOTH FIRST & SECOND HALF)	TOTAL LATE ARRIVAL	TOTAL EARLY LEAVE
	PRESENT	ABSENT	PRESENT	ABSENT				
146	60	86	62	83	57	80	22	0

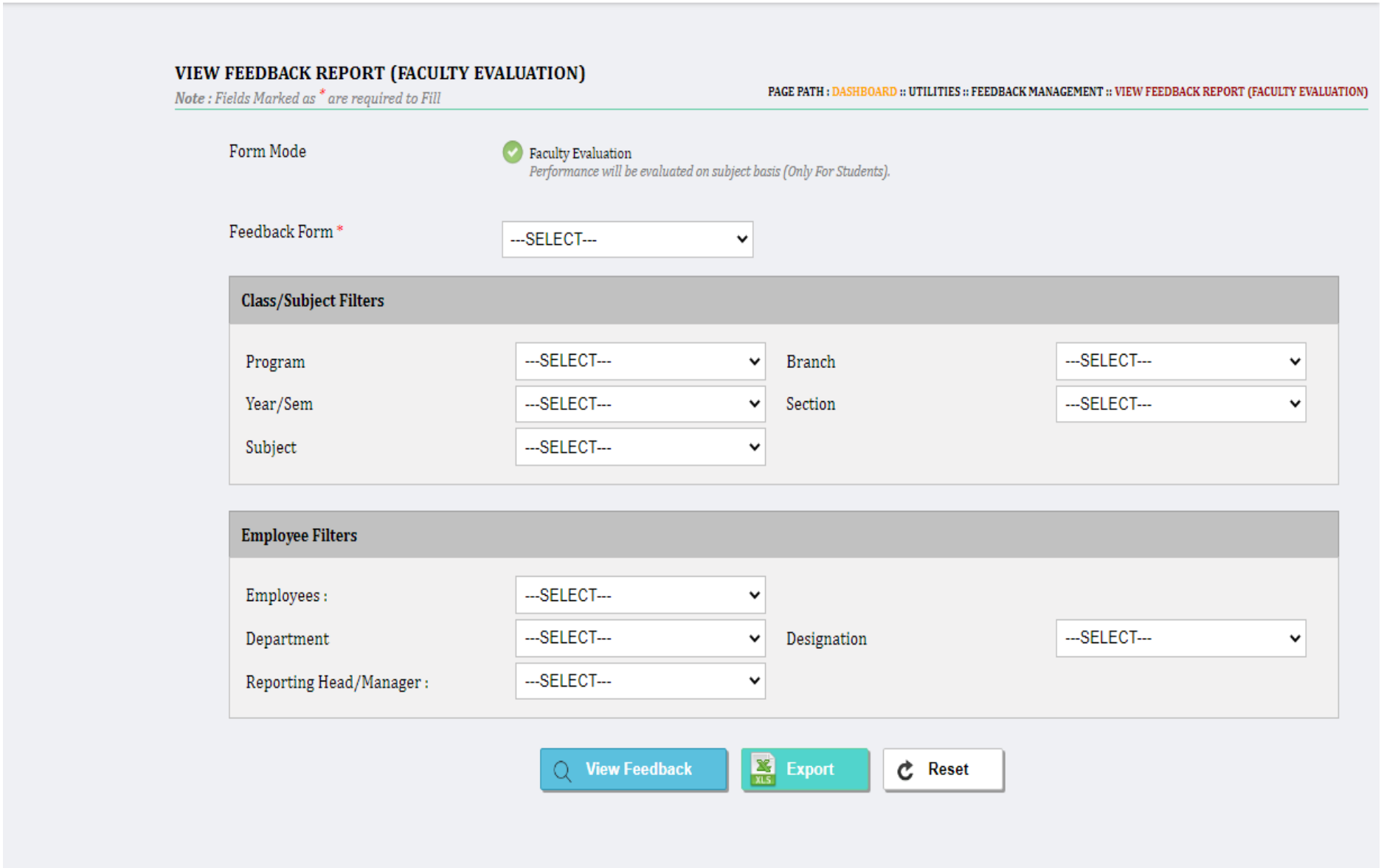
Attendance Sheet

S.NO.	EMPLOYEE BIOMETRIC CODE	ATTENDANCE DATE	SHIFT TIMING	IN TIME	OUT TIME	TOTAL WORKING TIME	OVER TIME	LATE ARRIVAL	EARLY LEAVE	FIRST HALF	SECOND HALF	REMARK
1	MR. SHIV PRAKASH BIOMETRIC CODE : 601	02-NOV-2017	09:00 AM-05:00 PM	N/A	N/A	N/A	N/A	NO	NO	A	A	N/A
2	MR. ABHAY SINGH CHAUHAN BIOMETRIC CODE : 602	02-NOV-2017	09:00 AM-05:00 PM	N/A	N/A	N/A	N/A	NO	NO	A	A	N/A
3	MS. NOOREEN ATHAR BIOMETRIC CODE : 603	02-NOV-2017	09:00 AM-05:00 PM	N/A	N/A	N/A	N/A	NO	NO	A	A	N/A
4	MR. KRISHNA KUMAR VERMA BIOMETRIC CODE : 604	02-NOV-2017	09:00 AM-05:00 PM	N/A	N/A	N/A	N/A	NO	NO	A	A	N/A
5	MR. AMIT SINGH BIOMETRIC CODE : 606	02-NOV-2017	09:00 AM-05:00 PM	09:02 AM	05:21 PM	08:19	00:19	YES	NO	P	P	---
6	MR. ANURAG TRIVEDI BIOMETRIC CODE : 607	02-NOV-2017	09:00 AM-05:00 PM	09:03 AM	06:14 PM	09:11	01:11	YES	NO	P	P	---

Feedback Management

Feedback management system is one of the modules supported by the Asteroid365 - Institute automation system.
This will allow the institute to conduct the survey/feedback process to get the opinion of students on the different services offered by the institute.
Admin of the ERP or any authorised user of ERP having the permission of “Feedback Management Module” can create any number of feedback forms on different areas like Faculty performance, hostel facility, library facility etc.
Once the feedback forms are created, it will be available on the student’s dashboard, from where they can directly fill their feedback and these results will be submitted to the system where authority can later view the report on these submission.




VIEW FEEDBACK REPORT (FACULTY EVALUATION)
Note : Fields Marked as * are required to Fill
PAGE PATH : DASHBOARD :: UTILITIES :: FEEDBACK MANAGEMENT :: VIEW FEEDBACK REPORT (FACULTY EVALUATION)
Form Mode
Faculty Evaluation
Performance will be evaluated on subject basis (Only For Students).
Feedback Form *
---SELECT---
Class/Subject Filters
Program
---SELECT---
Branch
---SELECT---
Year/Sem
---SELECT---
Section
---SELECT---
Subject
---SELECT---
Employee Filters
Employees :
---SELECT---
Department
---SELECT---
Designation
---SELECT---
Reporting Head/Manager :
---SELECT---
View Feedback
Export
Reset