

Date-10/12/2019

**Minutes of Meeting**

A meeting of Grievance Redressal Committee was held on 10/12/2019 at 03:00 pm in conference hall.  
The following members attend the meeting-

1. Dr. Sambit Kumar Parida  
(Director)
2. Mr. Anuj Kumar Sonker  
(FIC Administration)
3. Ms. Swati Trivedi  
(FIC Student Welfare)
4. Ms. Hina Siraj  
(FIC SDC)
5. Ms. Rachana Yadav  
(Assistant Professor)

**Suggestion/Grievance-**

- . Asked for chilled water on each hostel floor.
- . Cleaning of washroom.

**Suggestion/Grievance Redressal-**

- . In hostel, there is chilled water arranged on each floor.
- . Give instruction to sweepers and all washroom are cleaned.

Meeting ended with a cup of tea at 04:00 pm with thanks to the Director.



**Dr. Sambit Kumar Parida**  
(Director)

Director  
Kanpur Institute of Technology & Pharmacy  
A-1, UPSIDC Industrial Area, Roosa  
Kanpur-208001

Date: 06/05/2020

**Minutes of Meeting**

A meeting of Grievance Redressal Committee was held on 06/05/2020 at 03:15 pm on online mode at Google Meet platform.

The following members attend the meeting-

1. Dr. Sambit Kumar Parida  
(Director)
2. Mr. Anuj Kumar Sonker  
(FIC Administration)
3. Ms. Swati Trivedi  
(FIC Student Welfare)
4. Ms. Hina Siraj  
(FIC SDC)
5. Ms. Rachana Yadav  
(Assistant Professor)

**Suggestion/Grievance-**

• Maintain Yoga Classes on online platform.

**Suggestion/Grievance Redressal-**

• Regular Yoga classes schedules are being thought upon.

Meeting ended at 04:15 pm with thanks to the Director.



**Dr. Sambit Kumar Parida**  
(Director)

Director  
Kanpur Institute of Technology & Pharmacy  
A-1, UPSIDC Industrial Area, Rooma  
Kanpur - 208001