

Minutes of the Meeting

A third meeting of IQAC was held on 11.07.2019 at 2:00 P.M. in Conference Hall. Meeting was chaired by Dr. Sambit Kumar Parida, Chairperson of IQAC. Following members attended the meeting:

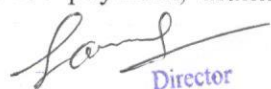
1. Dr. Sambit Kumar Parida	Chairperson	Present
2. Sh. Vipul Jain	Management representative	Absent
3. Ms Esha Yadav	Assistant Professor	Present
4. Mr. Amit Bharti,	Assistant Professor	Present
5. Mr. Anoop Singh Sachan,	Assistant Professor	Present
6. Ms. Fatima Aleem,	Assistant Professor	Present
7. Ms. Akriti Pal,	Assistant Professor	Present
8. Mr. Satendra Kumar Yadav,	Deputy Registrar	Present
9. Mr. Anurag Mishra,	Accounts Dept.	Present
10. Mr. Deepak Singh,	Office Superintendent	Present
11. Mr. Shiv Prakash,	System Administrator	Present
12. Mr. Alok Kumar,	Librarian	Present
13. Dr. S.K. Mishra,	Blood Bank Superintendent, UHM, Kanpur	Present
14. Mr. Shivam Agrawal	Alumni	Absent
15. Mr. Shuham Sinha	Alumni	Present
16. Mr. Shyam Singh	Employer Head- Govt Business Monlycke Healthcare India Pvt. Ltd Mobile No.: 9703137907 Email: shyam.singh@monlycke.com	
17. Mr. Pramit Agarwal,	Industrialist Managing Director, India Braids Pvt. Ltd. E-mail ID: pramit@indiabraids.com	
18. Mr. VIPIN KUMAR PAL	Father of ANKIT KUMAR PAL	Present
19. Mr. Anwar Saidd	Father of AQSA SAYEED	Present
20. Ms Anjali Kushwaha	IQAC Coordinator	Present

The Chairperson Dr. Sambit Kumar Parida (Director) welcomed the members for participating in the meeting. Ms Anjali Kushwaha, Coordinator of IQAC started the proceedings of the meeting.

The following points were discussed in the meeting:

Agenda 1: To verify the minutes of the second meeting.

- (i) Ms. Esha Yadav has informed that to improve the teaching-learning processes, the faculty is required to plan and implement academic activities as per their need and requirement.
- (ii) She has also informed that existing ERP of the college has been redesigned. Now it has all the features like leave management, no dues management, fee payment, alumni management,


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students grievance management, hostel allotment management, transport seat management etc.

Agenda 2: To decide about the Faculty Development Program

Resolution:- To develop the concept of research culture in the institute, it was decided that the regular Faculty Development Programs are to be organized in the institution..

Agenda 3: To adopt Eco-friendly measures to reduce consumption of electrical energy

Resolution: Mr. Anoop Singh Sachan suggested adopting Eco – friendly measures to reduce the consumption of electricity in the institute by replacing Incandescent light bulbs and fluorescent tube-lights by cost effective, high efficient LEDs. Committee members appreciated the suggestion and requested the chairperson Dr. Sambit Kumar Parida to take the matter to management members for immediate approval.

Agenda 4: To review the status of CCTV installation in Campus

Mr. Shiv Prakash informed about the status of Installation of CCTV. All the Committee members agreed with the status of CCTV facility installation.

Meeting ended with a cup of tea at 3:15 P.M. with thanks to the Chair.

Ms. Anjali Kushwaha

Coordinator (IQAC)

Dr. Sambit Kumar Parida (Director)

Chairperson
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