

Date-20/10/2018

Minutes of Meeting
Examination committee

A meeting of examination committee was held on 20/10/2018 at 2:10 PM in the office of undersigned to discuss the various issues related to the effective implementation of examination guidelines in the campus.

The following members were present in the meeting.

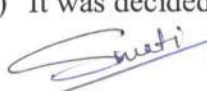
SR. NO.	NAME OF PERSON	PORTFOLIO
1	Ms. Swati Trivedi	COE (Controller of Examination)
2	Ms. Akriti Pal	ACOE (Assistant Controller of Examination)
3	Mr. Saurav Kumar Gupta	Member

Agenda-

- 1) To discuss about the no. of class test & internal marks to be given for assignment & class test.
- 2) To discuss about the date of examination, duration of sessional, PUT & makeup exam, allotment of invigilation duties.

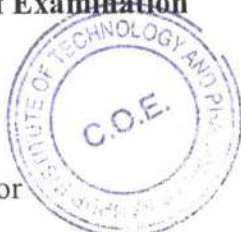
Proceeding of the meeting :

- 1) It was decided to conduct internal sessional exam for 01:30 hours & maximum marks decided as 50 and PUT exam for 03:00 hours & maximum marks decided as 75.
- 2) It was decided to conduct makeup sessional for students who fails or miss in sessional.
- 3) It was decided to prepare time table of internal exam & duty allotment.
- 4) Last date was decided for question paper submission.
- 5) It was decided to prepare time table flying squad duty allotment.


(Ms. Swati Trivedi)
Controller of Examination

Copy to:

1. Director
2. HOD
3. Faculty Members
4. Staff



Date-16/02/2019

Minutes of Meeting
Examination committee

A meeting of examination committee was held on 16/02/2019 at 4:00 PM in the office of undersigned to discuss the various issues related to the effective implementation of examination guidelines in the campus.

The following members were present in the meeting.


SR. NO.	NAME OF PERSON	PORTFOLIO
1	Ms. Swati Trivedi	COE (Controller of Examination)
2	Ms. Akriti Pal	ACOE (Assistant Controller of Examination)
3	Mr. Saurav Kumar Gupta	Member

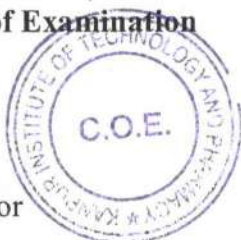
Agenda-

- 1-To discuss about the no. of class test & internal marks to be given for assignment & class test.
- 2-To discuss about the date of examination, duration of sessional, PUT & makeup exam, allotment of invigilation duties.

Proceeding of the meeting :

- 1-It was decided to conduct internal sessional exam for 01:30 hours & maximum marks decided as 50 and PUT exam for 03:00 hours & maximum marks decided as 75.
- 2-It was decided to conduct makeup sessional for students who fails or miss in sessional.
- 3-It was decided to prepare time table of internal exam & duty allotment.
- 4-Last date was decided for question paper submission.
- 5-It was decided to prepare time table for flying squad duty allotment.


(Ms. Swati Trivedi)
Controller of Examination

**Copy to:**

1. Director
2. HOD
3. Faculty Members
4. Staff

Date-09/09/2019

Minutes of Meeting
Examination committee

A meeting of examination committee was held on 09/09/2019 at 3:00 PM in the office of undersigned to discuss the various issues related to the effective implementation of examination guidelines in the campus.

The following members were present in the meeting.

SR. NO.	NAME OF PERSON	PORTFOLIO
1	Ms. Rakhi Rajput	COE (Controller of Examination)
2	Ms. Swati Trivedi	ACOE (Assistant Controller of Examination)
3	Mr. Saurav Kumar Gupta	Member
4	Mr. Naveen Kumar	Member

Agenda-

- 1-To discuss about the no. of class test & internal marks to be given for assignment & class test.
- 2-To discuss about the date of examination, duration of sessional, PUT & makeup exam, allotment of invigilation duties.

Proceeding of the meeting :

- 1-It was decided to conduct internal sessional exam for 01:30 hours & maximum marks decided as 50 and PUT exam for 03:00 hours & maximum marks decided as 75.
- 2-It was decided to conduct makeup sessional for students who fails or miss in sessional.
- 3-It was decided to prepare time table of internal exam & duty allotment.
- 4-Last date was decided for question paper submission.
- 5-It was decided to prepare time table for flying squad duty allotment.

Rakhi
(Ms. Rakhi Rajput)
Controller of Examination

**Copy to:**

1. Director
2. HOD
3. Faculty Members
4. Staff

Date-08/02/2020

Minutes of Meeting
Examination committee

A meeting of examination committee was held on 08/02/2020 03:10 PM in the office of undersigned to discuss the various issues related to the effective implementation of examination guidelines in the campus.

The following members were present in the meeting.

SR. NO.	NAME OF PERSON	PORTFOLIO
1	Ms. Rakhi Rajput	COE (Controller of Examination)
2	Ms. Swati Trivedi	ACOE (Assistant Controller of Examination)
3	Mr. Saurav Kumar Gupta	Member
4	Mr. Naveen Kumar	Member

Agenda-

- 1-To discuss about the no. of class test & internal marks to be given for assignment & class test.
- 2-To discuss about the date of examination, duration of sessional, PUT & makeup exam, allotment of invigilation duties.

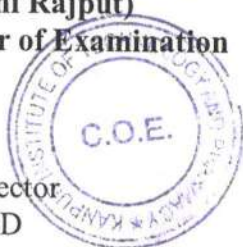
Proceeding of the meeting :

- 1-It was decided to conduct internal sessional exam for 01:30 hours & maximum marks decided as 50 and PUT exam for 03:00 hours & maximum marks decided as 75.
- 2-It was decided to conduct makeup sessional for students who fails or miss in sessional.
- 3-It was decided to prepare time table of internal exam & duty allotment.
- 4-Last date was decided for question paper submission.
- 5-It was decided to prepare time table for flying squad duty allotment.

Rakhi
(Ms. Rakhi Rajput)
Controller of Examination

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1. Director
2. HOD
3. Faculty Members
4. Staff



Date-14/08/2020

Minutes of Meeting
Examination committee

A online meeting of examination committee was held on 14/08/2020 at 4:10 PM at the google meet platform to discuss the various issues related to the effective implementation of examination guidelines in the campus.

The following members were present in the meeting.

SR. NO.	NAME OF PERSON	PORTFOLIO
1	Ms. Ankita Chaturvedi	COE (Controller of Examination)
2	Ms. Akriti Pal	ACOE (Assistant Controller of Examination)
3	Mr. Anuj Kumar Sonakar	Member
4	Mr. Saurav Kumar Gupta	Member

Agenda-

- 1-To discuss about online exam.
- 2-To discuss about the no. of class test & internal marks to be given for assignment & class test.
- 3-To discuss about the date of examination, duration of sessional, PUT & makeup exam.

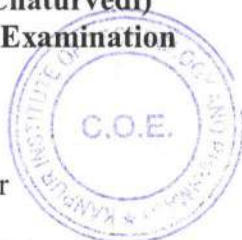
Proceeding of the meeting :

- 1-Online exam process was decided.
- 2-It was decided to conduct internal sessional exam for 01:30 hours & maximum marks decided as 50 and PUT exam for 03:00 hours & maximum marks decided as 75.
- 3-It was decided to conduct makeup sessional for students who fails or miss in sessional.
- 4-Last date was decided for question paper submission.

(Ms. Ankita Chaturvedi)
Controller of Examination

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4. Staff



Date-24/04/2021

Minutes of Meeting
Examination committee

A online meeting of examination committee was held on 24/04/2021 02:10 PM at the google meet platform to discuss the various issues related to the effective implementation of examination guidelines in the campus.

The following members were present in the meeting.

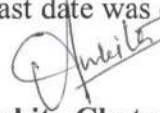
SR. NO.	NAME OF PERSON	PORTFOLIO
1	Ms. Ankita Chaturvedi	COE (Controller of Examination)
2	Ms. Akriti Pal	ACOE (Assistant Controller of Examination)
3	Mr. Anuj Kumar Sonakar	Member
4	Mr. Saurav Kumar Gupta	Member

Agenda-

- 1-To discuss about online exam.
- 2-To discuss about the no. of class test & internal marks to be given for assignment & class test.
- 3-To discuss about the date of examination, duration of sessional, PUT & makeup exam.

Proceeding of the meeting :

- 1-Online exam process was decided.
- 2-It was decided to conduct internal sessional exam for 01:30 hours & maximum marks decided as 50 and PUT exam for 03:00 hours & maximum marks decided as 75.
- 3-It was decided to conduct makeup sessional for students who fails or miss in sessional.
- 4-Last date was decided for question paper submission.


(Ms. Ankita Chaturvedi)
Controller of Examination

Copy to:

1. Director
2. HOD
3. Faculty Members
4. Staff



Date-13/11/2021

Minutes of Meeting
Examination committee

A meeting of examination committee was held on 13/11/2021 at 03:10 PM in the office of undersigned to discuss the various issues related to the effective implementation of examination guidelines in the campus.

The following members were present in the meeting.

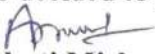
SR. NO.	NAME OF PERSON	PORTFOLIO
1	Ms. Anubhuti Mishra	COE (Controller of Examination)
2	Mr. Kushal Kesarwani	ACOE (Assistant Controller of Examination)
3	Ms. Prerana Singh	Member
4	Mr. Satish Kumar	Member

Agenda-

- 1-To discuss about the no. of class test & internal marks to be given for assignment & class test.
- 2-To discuss about the date of examination, duration of sessional, PUT & makeup exam, allotment of invigilation duties.

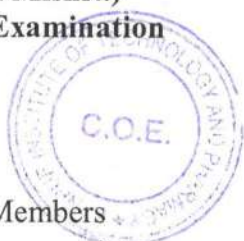
Proceeding of the meeting :

- 1-It was decided to conduct internal sessional exam for 01:30 hours & maximum marks decided as 50 and PUT exam for 03:00 hours & maximum marks decided as 75.
- 2-It was decided to conduct makeup sessional for students who fails or miss in sessional.
- 3-It was decided to prepare time table of internal exam & duty allotment.
- 4-Last date was decided for question paper submission.
- 5-It was decided to prepare time table for flying squad duty allotment.


(Ms. Anubhuti Mishra)
Controller of Examination

Copy to:

1. Director
2. HOD
3. Faculty Members
4. Staff



Date-26/02/2022

Minutes of Meeting
Examination committee

A meeting of examination committee was held on 26/02/2022 04:10 PM in the office of undersigned to discuss the various issues related to the effective implementation of examination guidelines in the campus.

The following members were present in the meeting.

SR. NO.	NAME OF PERSON	PORTFOLIO
1	Ms. Anubhuti Mishra	COE (Controller of Examination)
2	Mr. Kushal Kesarwani	ACOE (Assistant Controller of Examination)
3	Ms. Prerana Singh	Member
4	Mr. Satish Kumar	Member

Agenda-

- 1) To discuss about the no. of class test & internal marks to be given for assignment & class test.
- 2) To discuss about the date of examination, duration of sessional, PUT & makeup exam, allotment of invigilation duties.

Proceeding of the meeting :

- 1-It was decided to conduct internal sessional exam for 01:30 hours & maximum marks decided as 50 and PUT exam for 03:00 hours & maximum marks decided as 75.
- 2-It was decided to conduct makeup sessional for students who fails or miss in sessional.
- 3-It was decided to prepare time table of internal exam & duty allotment.
- 4-Last date was decided for question paper submission.
- 5-It was decided to prepare time table for flying squad duty allotment.


(Ms. Anubhuti Mishra)
Controller of Examination

Copy to:

1. Director
2. HOD
3. Faculty Members
4. Staff



Date-09/11/2022

Minutes of Meeting
Examination committee

A meeting of examination committee was held on 09/11/2022 at 3:10 PM in the office of undersigned to discuss the various issues related to the effective implementation of examination guidelines in the campus.

The following members were present in the meeting.

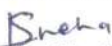
SR. NO.	NAME OF PERSON	PORTFOLIO
1	Ms. Sneha Yadav	COE (Controller of Examination)
2	Ms. Sonam Singh Parmar	ACOE (Assistant Controller of Examination)
3	Ms. Karishma Gupta	Member
4	Ms. Anjali Singh	Member

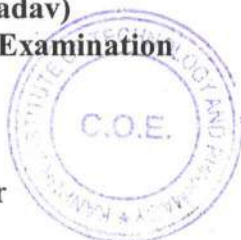
Agenda-

- 1-To discuss about the no. of class test & internal marks to be given for assignment & class test.
- 2-To discuss about the date of examination, duration of sessional, PUT & makeup exam, allotment of invigilation duties.

Proceeding of the meeting :

- 1-It was decided to conduct internal sessional exam for 01:30 hours & maximum marks decided as 50 and PUT exam for 03:00 hours & maximum marks decided as 75.
- 2-It was decided to conduct makeup sessional for students who fails or miss in sessional.
- 3-It was decided to prepare time table of internal exam & duty allotment.
- 4-Last date was decided for question paper submission.
- 5-It was decided to prepare time table for flying squad duty allotment.


(Ms. Sneha Yadav)
Controller of Examination

**Copy to:**

1. Director
2. HOD
3. Faculty Members
4. Staff

Date-09/02/2023

Minutes of Meeting
Examination committee

A meeting of examination committee was held on 09/02/2023 04:10 PM in the office of undersigned to discuss the various issues related to the effective implementation of examination guidelines in the campus.

The following members were present in the meeting.

SR. NO.	NAME OF PERSON	PORTFOLIO
1	Ms. Sneha Yadav	COE (Controller of Examination)
2	Ms. Sonam Singh Parmar	ACOE (Assistant Controller of Examination)
3	Ms. Karishma Gupta	Member
4	Ms. Anjali Singh	Member

Agenda-

- 1-To discuss about the no. of class test & internal marks to be given for assignment & class test.
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- 3-It was decided to prepare time table of internal exam & duty allotment.
- 4-Last date was decided for question paper submission.
- 5-It was decided to prepare time table for flying squad duty allotment.

Sneha
(Ms. Sneha Yadav)

Controller of Examination

**Copy to:**

1. Director
2. HOD
3. Faculty Members
4. Staff