

Minutes of the Meeting

The 20th meeting of the Internal Quality Assurance Cell (IQAC) was held on 12th August, 2025 at 1:30 P.M. in hybrid mode (Online/Offline). The meeting was chaired by Dr. Brajesh Varshney, Chairperson of IQAC.

Dr. Brajesh Varshney, Chairperson opened the meeting by extending a warm welcome to all members. He acknowledged their active participation and ongoing support in enhancing institutional quality.

Following members attended the meeting:

1. Dr. Brajesh Varshney	Chairperson	Present
2. Sh. Vipul Jain	Management Representative	Present
3. Dr. Rakesh Kumar Pandey,	Dean, Academics	Present
4. Dr. Ritu Kumari Singh,	Dean Student Welfare	Absent
5. Dr. Vivek Srivastava,	Dept. of Mechanical Engg.	Present
6. Mr. Rahul Singh	Dept. of Computer Science & Engg.	Present
7. Mr. Faraz Khan,	Dept. of Business Administration	Present
8. Mr. Mohd. Arif	Dept. of Elec. & Electronics Engg.	Present
9. Mr. Anurag Trivedi,	Registrar	Present
10. Mr. Khalid Mohammad,	Manager-Internal Audit	Present
11. Mr. Mohd. Arif,	Accreditation Coordinator	Present
12. Mr. Praveen Kumar Dwivedi	Assistant System Admin.	Present
13. Ms. Anita Sharma,	Librarian	Present
14. Dr. Sanjay Mahendru,	Psychiatrist, Mahendru Psychiatric Center	Present
15. Ms. Shweta Yadav	Alumni	Absent
16. Ishita Sarkar	Student	Absent
17. Mr. Akash Bhardwaj	Employer	Present
18. Ms. Simi Agarwal	Industrialist	Present
19. Mr. Mohammed Ahmad Khan	Stakeholder	Absent
20. Mr. Raj Kishore Maheshwari	Stakeholder	Present
21. Ms. Nidhi G. Kapoor	IQAC Coordinator	Present

Ms. Nidhi G. Kapoor then initiated the agenda-wise proceedings.

Agenda 1: Preparation for next academic session:

Academic calendar alignment with AKTU and internal schedule was discussed.

Resolution:

Academic Calendar was finalized and shared across departments.

Agenda 2: Review of Regulations – Attendance, Evaluation, Backlog Rules:

The committee reviewed the existing academic regulations pertaining to student attendance requirements, evaluation methods, and backlog rules.

Resolutions:

IQAC resolved to issue detailed handbook of regulations to students and faculty.

Agenda 3: Strengthening Industry-Academia Interface

Departments instructed to host expert talks, industrial visits, and webinars.

Resolution:

It was resolved to conduct a mini-industry conclave before December 2025.

Agenda 4: Monitoring Teaching Effectiveness:

Feedback on teaching delivery, student comprehension, and use of innovative tools discussed.

Resolution:

It was decided that IQAC will initiate classroom observation (peer and mentor-based) and provide consolidated suggestions.

Agenda 5: Strategic goal setting for Institutional growth:

IQAC members discussed on NBA/NAAC preparedness, research publications, and faculty development.

Resolution:

It was decided to organize 2 FDPs per semester; IQAC to initiate research proposal workshops.

Conclusion:

The meeting concluded on 2:45 p.m. with a vote of thanks by the Coordinator, expressing gratitude to all members for their valuable inputs and continued support.


Ms. Nidhi G. Kapoor
Coordinator (IQAC)


Dr. Brajesh Varshney (Director)
Chairperson (IQAC)

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