

## IQAC

### Minutes of Meeting

The 21st meeting of the Internal Quality Assurance Cell (IQAC) was held on 28<sup>th</sup> November, 2025 at 11:15 A.M. in hybrid mode (Online/Offline). The meeting was chaired by Dr. Brajesh Varshney, Chairperson of IQAC.

Dr. Brajesh Varshney, Chairperson, commenced the meeting by warmly welcoming all members and expressing appreciation for their continued support and active involvement in strengthening institutional quality. Following members attended the meeting:

1. Dr. Brajesh Varshney	Chairperson	Present
2. Sh. Vipul Jain	Management Representative	Absent
3. Dr. Rakesh Kumar Pandey,	Dean, Academics	Present
4. Dr. Ritu Kumari Singh,	Dean Student Welfare	Present
5. Dr. Vivek Srivastava,	Dept. of Mechanical Engg.	Present
6. Mr. Rahul Singh	Dept. of Computer Science & Engg.	Present
7. Mr. Faraz Khan,	Dept. of Business Administration	Present
8. Mohd. Arif	Dept. of Electrical & Electronics Engg.	Present
9. Mr. Anurag Trivedi,	Registrar	Present
10. Mr. Khalid Mohammad,	Manager-Internal Audit	Absent
11. Mr. Mohd. Arif,	Accreditation Coordinator	Present
12. Mr. Praveen Kumar Dwivedi	Assistant System Admin.	Present
13. Ms. Anita Sharma,	Librarian	Absent
14. Dr. Sanjay Mahendru,	Psychiatrist, Mahendru Psychiatric Center	Present
15. Ms. Shweta Yadav	Alumni	Absent
16. Ms. Ishita Sarkar	Student	Present
17. Mr. Akash Bhardwaj	Employer	Present
18. Ms. Simi Agarwal	Industrialist	Absent
19. Mr. Mohammed Ahmad Khan	Stakeholder	Absent
20. Mr. Raj Kishore Maheshwari	Stakeholder	Present
21. Ms. Nidhi G. Kapoor	IQAC Coordinator	Present

Ms. Nidhi G. Kapoor then initiated the proceedings. Following agenda were discussed in the meeting:

**1. Agenda: Review of Action Taken Report (ATR) of Previous IQAC Meeting held on 12-08-2025.**

The Chairperson reviewed the ATR of the IQAC meeting held on 12th August 2025. The committee noted satisfactory progress on academic calendar implementation, regulation awareness, industry engagement, teaching monitoring, and faculty development initiatives.

**Resolution:**

The ATR of the IQAC meeting dated 12-08-2025 was reviewed and approved.

**2. Agenda: Academic Planning and Progress Review**

The committee reviewed the academic progress of the ongoing session with reference to syllabus completion, internal assessments, attendance monitoring, and adherence to the academic calendar aligned with AKTU guidelines.

**Resolution:**

IQAC resolved that departments shall continue periodic academic audits and ensure timely completion of curriculum and assessments.

**3. Agenda: Conferences, Workshops, and Academic Events**

The committee discussed the planning and organization of national/international conferences, seminars, and workshops to promote academic excellence and research culture.

**Resolution:**

IQAC resolved to encourage departments to organize conferences, seminars, and workshops aligned with emerging trends, with proper documentation and outcome reporting.

**4. Agenda: Placement Updates and Way Forward for Betterment**

The Training & Placement Cell presented updates on ongoing placement activities, student participation, recruiter engagement, and placement outcomes. Strategies to enhance employability, improve placement ratios, and strengthen industry connect were discussed.

**Resolution:**

IQAC resolved to strengthen placement preparedness through focused skill training, mock recruitment drives, and enhanced industry engagement in coordination with academic departments.

**5. Agenda: Training Programs to Bridge Campus–Corporate Gap**

The need for structured training programs focusing on employability skills, corporate readiness, and professional competencies was discussed.

**Resolution:**

IQAC resolved to conduct regular technical, soft skill, and corporate-readiness training programs in collaboration with industry experts and training partners.

**6. Agenda: Alumni Meet Planning and Roadmap**

The committee discussed the roadmap for organizing alumni meets and strengthening alumni engagement for mentoring, placements, internships, and institutional development.

**Resolution:**

IQAC resolved to plan a structured Alumni Meet and develop an alumni engagement roadmap to leverage alumni support for academic and placement initiatives.

The meeting concluded with a vote of thanks to the Chair.



Ms. Nidhi G. Kapoor  
**Coordinator (IQAC)**



Dr. Brajesh Varshney (Director)  
**Chairperson (IQAC)**

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