

Ref No.: KIT/Director Office/2025-26/05(H)

Date: 17th July, 2025

OFFICE ORDER

As per the guidelines of UGC (*Conferment of Autonomous Status upon colleges and Measures for Maintenance of Standards in Autonomous Colleges*) Regulations 2023 & *Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013*, the Governing Body of the institute in its meeting dated 14th July, 2025 has constituted the **Women's Cell** of the institute. The details are as follows:-

Sr. No.	Name Of Person	Department	Email I'd	Portfolio
1	Dr. Ritu Kumari Singh	Biotech	ritu.singh@kit.ac.in	Chairperson (DSW)
2	Ms. Nishu Bhadoriya	Business Administration	nishu.bhadoriya@kit.ac.in	Faculty Member (Assistand DSW)
3	Ms. Pratyha Singh	Applied Arts & Craft	pratyha.singh@kit.ac.in	Faculty Member (Assistant DSW)
4	Dr. Neetu Singh	ASH	neetu.singh@kit.ac.in	Faculty Member (FIC Girls' Hostel)
5	Ms. Dipti Verma	ASH	dipti.verma@kit.ac.in	Faculty Member (Psychologist)
6	Ms. Aditi Tiwari	Registrar Office	pa.directorkit@kit.ac.in	Staff Member
7	Ms. Ishitta Sarkar	B.Tech-Biotech, IV th Year	220495@kit.ac.in	Student Member
8	Darshana Maheshwari	B.Tech-Biotech, IV th Year	221817@kit.ac.in	Student Member

- 1) Women's Cell of the institute is required to take various steps and measure as stipulated in the Act to provide for safe working environment and also to promote gender sensitization on the campus. In order to institutionalize such steps and measures, the Women's Cell is henceforth entrusted with the following functions and responsibilities:-
- To sensitize the community at large towards gender related issues and to take such measures as would be necessary to create gender sensitivity on the campus.
 - To conduct orientation programs for new students and employees.
 - To suggest measures for providing a safe working environment for women on the campus and to recommend actions to be taken by the Institute from time to time on order to deter the commission of any acts of sexual harassment or gender discrimination in any form.
 - To make Women's Cell and Internal Complaints Committee visible through posters at conspicuous places and a dedicated website with a prominent link to it on the Institute homepage

homepage – listing the unwelcome acts or behaviour that legally constitute ‘sexual harassment’, the penal consequences of such actions, and helplines for the aggrieved women on campus.

- e) To organize workshops and awareness programmes at regular intervals for sensitizing students and employees of the Institute with the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013.
 - f) To offer advice on available courses of action to an aggrieved woman on campus if she approaches the Women’s Cell. If the woman chooses to file a complaint in relation to an offence under the Indian Penal Code or any other law for the time being in force, the Women’s Cell may facilitate access to Legal Cell and /or Security Section, in consultation with Director. If the women so wishes, the Cell may facilitate meetings with appropriate counsellors and/or the Chairperson, Internal Complaints Committee.
 - g) To perform such other functions on behalf of the Institute as may be assigned to it by the Director.
 - h) To facilitate services of Counsellor(s) for complaints(s) or respondents(s) in sexual harassment case(s).
- 2) The Women’s Cell shall meet as frequently as it may deem appropriate, but it shall mandatorily meet at least once in a every six months. Before completion of the tenure, the Women’s Cell shall submit a terminal report to the Director dwelling upon the important initiatives made/recommended by them. Inquiries into specific complaints shall continue to be in the exclusive domain of the Internal Complaints Committee as per Section 4 of the aforementioned Act.


(Dr. Brajesh Varshney)
Kanpur Institute of Technology
Director
A-1, UPSIDC Industrial Area, Rooma
Kanpur-208001

Copy by E-mail to:

- 1) The Management
- 2) The Director, KITP
- 3) The Faculties
- 4) The Staff
- 5) The I/C ERP Notice Board
- 6) The Students